



**HURON COUNTY BOARD OF HEALTH MEETING**  
February 04, 2021 at 1:00 PM  
Virtual meeting utilizing ZOOM platform

**Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Shawn Tappel, Kimberly Stults

**Absent (Virtual):** none

**HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Tim Hollinger, Nicole Marks, Eric Cherry

**Guest(s) (Virtual):** Matt Roche; LynAnne Vucovich

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on February 04, 2021 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:02 pm with quorum present.

Mrs. Reer started the meeting with public comment period. There were no comments

Mrs. Reer presented Resolution 2021-16, a resolution to approve the minutes from the January 2021 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2021-16. Mrs Butler made a motion to approve the minutes from the November 2020 regular Board of Health Meeting, as mailed/emailed. Dr. Gottfried seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2021-17, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2021-17. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-18, Request to approve extended leave without pay. Mrs. Reer requested a motion to adopt Resolution 2021-18. Mrs Butler made a motion to approve Resolution 2021-18, Request to approve extended leave without pay. Mr. Robinson seconded the motion. Mrs Reer noticed that the agenda showed this item as “approval of Addendum to change in status of P Bresson” but the resolution actual wording was “ Request to approve extended leave without pay”. Mr. Hollinger explained that when Mr. Bresson was moved from PRN to Full time he had requested to take unpaid FMLA for up to 12 weeks. Mr. Hollinger stated that he had inadvertently neglected to add this into the resolution last month. He went on to state that an employee is not eligible for more the 40 hours leave with pay in the first year. Mrs Reer noted that this information would have been helpful if it had been included last month when they were making the decision to move him from PRN to Fulltime. Mr. Robinson asked if Mr. Bresson had indicated the request for leave when he was hired. Mr. Hollinger stated that he had indicated that he needed this time off. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-19, Request approval of compensation change, H Rogers. Mrs. Reer requested a motion to adopt Resolution 2021-19. Mr. Polachek made a motion to approve Resolution 2021-19, Request approval of compensation change, H Rogers. Mrs Reer asked if we were changing all of the RN's to this rate. Mr. Hollinger Stated that they were also asking to raise the rate for another RN in the next resolution.

Mrs. Reer asked about the current rates of these 2 nurses and the current wage RN's and Mrs Boose stated the range was from \$21.00 to \$26.00. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-20, Request approval of compensation change, T Verlotti. Mrs. Reer requested a motion to adopt Resolution 2021-20. Mrs. Butler made a motion to approve Resolution 2021-20, Request approval of compensation change, T Verlotti. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-21, Request approval of 1% COVID Hazard pay increase for all staff. Mrs. Reer requested a motion to adopt Resolution 2021-21. Mr. Robinson made a motion to approve Resolution 2021-21, Request approval of 1% COVID Hazard pay increase for all staff. Mrs. Butler seconded the motion. Mr Hollinger explained that he had been asked at last month's meeting to come back with a way to compensate the staff for working thru the COVID emergency. He stated that management felt that the 1% raise would be better received by the employees than a lump sum payment. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-22, Request approval of compensatory time accrual for staff overtime. Mrs. Reer requested a motion to adopt Resolution 2021-22. Mr. Tappel made a motion to approve Resolution 2021-22, Request approval of compensatory time accrual for staff overtime. Mr. Robinson seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-24, Request approval of PHAB Extension. Mrs. Reer requested a motion to adopt Resolution 2021-24. Mr. Polachek made a motion to approve Resolution 2021-24, Request approval of PHAB Extension. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-25, Request to apply for, accept and appropriate funding for the COVID 19 Enhanced Operation Grant. Mrs. Reer requested a motion to adopt Resolution 2021-25. Mr. Polachek made a motion to approve Resolution 2021-25, Request to apply for, accept and appropriate funding for the COVID 19 Enhanced Operation Grant. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-26, Request to recommend to District Advisory Council to replace District Licensing Council board appointment with Township Trustee Representative. Mrs. Reer requested a motion to adopt Resolution 2021-26. Mrs. Butler made a motion to approve Resolution 2021-26, Request to recommend to District Advisory Council to replace District Licensing Council board appointment with Township Trustee Representative. Mr. Polachek seconded the motion. The board then further discussed the options: 1. Reestablish a Township representative on the Board of Health or, 2. Maintain the District Licensing Council seat on the Board. It was determined that Mr. Polachek would not be able to stay on the board when his term

was up, due to his appointment being from the DLC and he had retired and no longer held an active license. Mrs. Reer Made a motion to approve option 1. Reestablish a Township representative on the Board of Health. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Abstained, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-27, Request for approval of Quarterly Fees. Mrs. Reer requested a motion to adopt Resolution 2021-27. Mr. Robinson made a motion to approve Resolution 2021-27, Request for approval of Quarterly Fees. Mrs Butler seconded the motion. Mrs. Boose asked to raise the fee for 3 procedure codes. J7307, 99000 and 90682. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-28, Approval of January 2021 Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2021-28. Mr. Polachek made a motion to approve Resolution 2021-28, Approval of January 2021 Budgetary Transactions. Mr. Robinson seconded the motion. Mrs Boose stated that there was only 1 transaction for the month of January, It decreased a Reproductive Health line item by \$20,000. and increased the Reproductive health project expense line item by \$20, 000. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-29, Request to apply for, accept and appropriate additional funding from ODH-Creating Healthy Communities Grant. Mrs. Reer requested a motion to adopt Resolution 2021-29 Mrs. Butler made a motion to approve Resolution 2021-29, Request to apply for, accept and appropriate additional funding from ODH-Creating Healthy Communities Grant. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Variance Request (VR) 2021.02.01 – 1823 Chenango Rd – Clarksfield Twp. Mr. Reer requested a motion to adopt VR 2021.02.01 – 1823 Chenango Rd – Clarksfield Twp. Dr. Gottfried made a motion to approve VR 2021.02.01 – 1823 Chenango Rd – Clarksfield Twp. Mrs. Butler seconded the motion. Mr. Cherry explained that this is a household sewage treatment system (HSTS) temporary variance request and reviewed the aerial photo and scenario in which the temporary variance is being requested. Mr. Cherry explained that a sewage system was shared between two properties and they need to go through process of splitting, however, the weather has not been good for installation of a new system. Mr. Cherry further explained that currently two contractors are supposed to be coordinating the change but there was an error in communication and currently there is a home without sewage system and sewage is currently going into a hole where the old tank was located. Therefore, Mr. Cherry requested that the Board approves installation of the designed replacement tank to use as a temporary holding tank until the rest of the system can be installed. Mr. Cherry assured the board that they have the legal ability to grant the request and variance will be written to ensure it is pumped appropriately. Discussion followed about timeframe and about second property involved. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Variance Request (VR) 2021.02.03 – 2515 Snyder Rd – Peru Twp. Mr. Reer requested a motion to adopt VR 2021.02.03 – 2515 Snyder Rd – Peru Twp. Mr. Polachek made a motion to approve VR 2021.02.03 – 2515 Snyder Rd – Peru Twp. Mr. Tappel seconded the motion. Mr. Cherry explained that this is a household sewage treatment system (HSTS) temporary variance request and reviewed the aerial photo and scenario in which the temporary variance is being requested. Mr. Cherry explained that a sewage system was

shared between two properties and they need to go through process of splitting, however, the weather has not been good for installation of a new system. Mr. Cherry further explained that currently two contractors are supposed to be coordinating the change but there was an error in communication and currently there is a home without sewage system and sewage is currently going into a hole where the old tank was located. Therefore, Mr. Cherry requested that the Board approves installation of the designed replacement tank to use as a temporary holding tank until the rest of the system can be installed. Mr. Cherry assured the board that they have the legal ability to grant the request and variance will be written to ensure it is pumped appropriately. Discussion followed about timeframe and about second property involved. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For January 2021, the general fund reflected a cash balance of \$730,640.00. Mr. Polachek made a motion to approve the Fiscal Report for January 2021. Mrs. Butler seconded the motion. The roll call vote to approve fiscal report was as follows. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the 2021 Reproductive Health and Family Health Clinic, Sliding Fee Schedule for approval. Mrs. Reer requested a motion to adopt the 2021 Reproductive Health and Family Health Clinic, Sliding Fee Schedule. Mrs. Butler made a motion to approve the 2021 Reproductive Health and Family Health Clinic, Sliding Fee Schedule. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried -Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs Reer announced the district Advisory Council Meeting will be held Monday March 08, 2021 @ 11:30am , at St. Peters Lutheran Church, Fellowship Hall.

The Board went into executive session per a motion

Mrs. Reer presented Resolution 2021-15, Request to apply for, accept and appropriate funding for PHEP FY22. Mrs. Reer requested a motion to adopt Resolution 2021-15. Mr. Polachek made a motion to approve Resolution 2021-15, Request to apply for, accept and appropriate funding for PHEP FY22. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Coronavirus (COVID-19) reports and data, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 79-minute training reviewed the changes in Covid 19 reports and data.

With no additional business, Mrs. Reer adjourned the meeting at 3:25 p.m.