



**RESOLUTION 2020-75
A Resolution to approve the minutes
July 9, 2020**

The Board of Health of Huron County Public Health, Huron County, Ohio met at a regular meeting of the Board, on July 9, 2020 at 1:00p.m.; whereupon the following was placed in consideration on the regular agenda of the Board:

WHEREAS, the minutes of the previous meeting have been submitted by mail/e-mail to each Board of Health member prior to the present meeting for their perusal,

NOW THEREFORE BE IT RESOLVED, by the Board of Health of Huron County Public Health, who voted as certified below, that the reading of the minutes of the last preceding virtual meeting held on June 4, 2020 are suspended and the minutes are hereby approved as attached, except for the following amendment(s);

PRESENTED, ADOPTED, APPROVED and RECORDED this 9th day of July, 2020.

The motion to pass Resolution 2020-75 was made by Mr. Polachek and seconded by Mrs. Butler. The motion carries by the voice vote of those present via telephonic or electronic means on this 9th day of July, 2020.

Lisa Reer, RPh, President

Kathleen Butler, LPN, Vice-President

James A. Gottfried, M.D.

Shawn Tappel

Ron Robinson

Greg Polachek

Lisa Nedolast, RN

Kimberly Stults, RN



Timothy Hollinger, MPH, Secretary

CERTIFICATION

I, hereby certify, as the secretary of the Huron County Board of Health, Huron County, Ohio, that on the 9th day of June 2020 the aforesaid Resolution 2020-75 passed/failed unanimously.



Timothy Hollinger, MPH, Health Commissioner



HURON COUNTY BOARD OF HEALTH MEETING

June 4, 2020 at 1:00 PM

Virtual meeting utilizing ZOOM platform

- Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Kimberly Stults, Shawn Tappel
- Absent (Virtual):** N/A
- HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Eric Cherry, Tim Hollinger, Nicole Marks, Katie Spaar
- Guest(s) (Virtual):** Matt Roche, "Jessica", 419-706-3260

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on June 4, 2020 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Ms. Spaar completed a roll call. Mrs. Reer called the meeting to order at 1:00 pm with quorum present.

Mrs. Reer started the meeting with public comment period. No members of public commented during the public comment period.

Mrs. Reer presented Resolution 2020-65, a resolution to approve the minutes from the May 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2020-65. Dr. Gottfried made a motion to approve the minutes from the May 2020 regular Board of Health Meeting, as mailed/emailed. Mr. Tappel seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2020-66, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2020-66. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-67 Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health COVID-19 Contact Tracing (CT20) Grant. Mrs. Reer requested a motion to adopt Resolution 2020-67. Mr. Tappel made a motion adopt Resolution 2020-67 Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health COVID-19 Contact Tracing (CT20) Grant. Mrs. Nedolast seconded the motion. Ms. Spaar explained that the Ohio Department of Health (ODH) received funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act for COVID-19 contact tracing activities to offer Contact Tracing (CT20) grants to local health departments to conduct contact tracing activities and Huron County Public Health is requesting to apply for, accept, and appropriate federal pass through grant funding of \$67,026.00 from the ODH CT20 grant on a base funding reimbursement basis. Ms. Spaar noted that the budget period for this grant began May 1, 2020 and ends on December 30, 2020 and therefore requested that the Board approves applying for, accepting funding from, and appropriating grant funding for the ODH CT20 Grant in the amount of \$67,026.00 and grant the Health Commissioner authority to appropriate and expend the required local funds from Huron County Public Health's FY20 budget to front load the activities of the grant until payment is received from the grant for activities completed. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-68, Request to Contract with HOLA Ohio for COVID-19 Contact Tracing Activities. Mrs. Reer requested a motion to adopt Resolution 2020-68. Dr. Gottfried made a motion to approve Resolution 2020-68, Request to Contract with HOLA Ohio for COVID-19 Contact Tracing Activities. Mrs. Nedolast seconded the motion. Mr. Hollinger explained that Huron County Public Health is requesting to execute a contract with HOLA Ohio utilizing Ohio Department of Health (ODH) COVID-19 Contact Tracing Grant (CT20) funds to compensate HOLA for assisting HCPH with contact tracing activities. Mr. Hollinger further explained that HCPH had an established partnership with HOLA Ohio and translation services are needed for disease investigation and contract tracing services through the end of the COVID-19 pandemic. Therefore, Mr. Hollinger requested that the Board approves and authorizes the Health Commissioner to sign the required contract, outlined in Section 1, of Resolution 2020-68, with HOLA Ohio at the rate of \$17.50 per hour, to be paid for with funding from ODH FY 2020 CT20 Grant and grant the Health Commissioner authority to appropriate and expend the funds from Huron County Public Health's FY 20 budget to fund the activities of the contract until payment is received from the ODH FY 2020 CT20 Grant. Discussion followed regarding medical credentials, translation services and grant funds. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-69, Request to Accept and Expend Funding for Telehealth from the Ohio Department of Health through the Reproductive Health and Wellness Grant. Mrs. Reer requested a motion to adopt Resolution 2020-69. Mr. Polachek made a motion to approve Resolution 2020-69, Request to Accept and Expend Funding for Telehealth from the Ohio Department of Health through the Reproductive Health and Wellness Grant. Dr. Gottfried seconded the motion. Mrs. Cherry explained that Huron County Public Health is currently a subgrantee of The Ohio Department of Health's (ODH) Reproductive Health and Wellness Program and the ODH, Reproductive Health and Wellness Program has offered additional funding of approximately \$23,000.00 (twenty-three thousand dollars) to support telehealth services to currently funded subgrantees. Mrs. Cherry noted that the funding will assist with setting up (implementing infrastructure) and providing telehealth and HCPH will not be required to report a specific number of telehealth visits provided. Mrs. Cherry further noted that it is expected that the funding will be distributed by ODH on or after July 1, 2020. Therefore, Mrs. Cherry requested that the Board approves the acceptance and expending of these funds to implement infrastructure and provide telehealth services. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-70, Request to contract for manufactured home park inspections. Mrs. Reer requested a motion to adopt Resolution 2020-70. Mr. Tappel made a motion to approve Resolution 2020-70, Request to contract for manufactured home park inspections. Dr. Gottfried seconded the motion. Mr. Cherry explained that Chapter 4781 of the Ohio Revised Code grants authority to the Division of Commerce to license manufactured home communities and the Ohio Revised Code and the Ohio Administrative Code requires an annual inspection of each manufactured home community for licensing compliance. Mr. Cherry also noted that pursuant to Ohio Revised Code 4781.26 (D), the Commerce Department may enter into contracts for the purpose of fulfilling its annual inspection responsibilities for manufactured home communities and Huron County Public Health has the right of first refusal for Huron County and Bellevue City. Therefore, Mr. Cherry requested the Board approves and authorizes the Health Commissioner to sign the required contract for the amounts outlined in Section I. of Resolution 2020-70 and grant the Health Commissioner authority to appropriate and expend the required local funds from Huron County Public Health's FY 20/21 budget to front load the activities of the contract until payment is received from the contract for inspections completed. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-71, Request approval of Release Addendum. Mrs. Reer requested a motion to adopt Resolution 2020-71. Mr. Tappel made a motion to approve Resolution 2020-71, Request approval of Release Addendum. Dr. Gottfried seconded the motion. Mr. Hollinger explained that the Health District purchased real property at 28, 30, and 32 Executive Drive for the purpose of providing public health programs and the lease agreement for 30 Executive Drive has an ending date of February 2025. Mr. Hollinger noted that the Board has decided not to extend the lease beyond the termination date and explained that the existing tenant asked if he found an appropriate space could he break lease early without penalty. Therefore, Mr. Hollinger requested that the Board approves the form attached in Section 1 of Resolution 2020-71, as an instrument that allows the present lessee the ability to effect early termination of the lease without penalty. Discussion followed regarding financial implications and move out dates. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-72, Health District 2020 May Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2020-72. Dr. Gottfried made a motion to approve Resolution 2020-72, Health District 2020 May Budgetary Transactions. Mr. Polachek seconded the motion. Mrs. Boose reviewed the resolution and reported the budgetary transactions for the last month reviewing the new established fund, advances and appropriation adjustments, as outlined in Section I. of Resolution 2020-72, and requested the Board approves the budgetary transactions as reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-73, Request to Renew Medical Director Contract. Mrs. Reer requested a motion to adopt Resolution 2020-73. Mr. Polachek made a motion to approve Resolution 2020-73, Request to Renew Medical Director Contract. Mrs. Nedolast seconded the motion. Mr. Hollinger explained that pursuant to Ohio Revised Code §3709.11, when the Health Commissioner is not a physician, the Board shall provide for adequate medical direction for all personal health and nursing services by contracting for the services of a licensed physician as Medical Director. The Medical Director shall be responsible to the Huron County Board of Health and the Health Commissioner and the Health Commissioner is a not a licensed physician, and, the District is also in need of a licensed physician to attend to the District's primary care clinic's patients. Mr. Hollinger further explained that the Medical Director is duly licensed and qualified to provide such medical services as needed by the District, and therefore, requested that the Board approves pursuant to Ohio Revised Code §3709.11, the terms as follows in the Independent Medical Director/Physician Services Agreement attached to Resolution 2020-73. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-74, Request to Renew Back-Up Medical Director Contract. Mrs. Reer requested a motion to adopt Resolution 2020-74. Mr. Tappel made a motion to approve Resolution 2020-74, Request to Renew Back- Up Medical Director Contract. Mr. Polachek seconded the motion. Mr. Hollinger explained that pursuant to Ohio Revised Code §3709.11, when the Health Commissioner is not a physician, the Board shall provide for adequate medical direction for all personal health and nursing services by contracting for the services of a licensed physician as Back – up Medical Director. The Back-Up Medical Director shall be responsible to the Huron County Board of Health and the Health Commissioner and the Health Commissioner is a not a licensed physician, and, the District is also in need of a licensed physician to attend to the District's primary care clinic's patients. Mr. Hollinger further noted that the Back-Up Medical Director is duly licensed and qualified to provide such medical services as needed by the District, and requested that the Board approves, pursuant to Ohio Revised Code §3709.11, the terms as follows in the Independent Back-up Medical

Director Agreement attached to Resolution 2020-74. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Abstain, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For May 2020, the general fund reflected a cash balance of \$528,907.00. Mrs. Boose also reviewed the year to date revenue, year to date expense, and balances were for following funds: Medical Reserve Corps (MRC), Community Cessation Initiative (CCI) Grant, Reproductive Health, FDA Category 2 Foodborne Illness Risk Factor Study, Mosquito Control Grant, Safe Communities, Cribs for Kids, Public Health Emergency Preparedness (PHEP), Sewage Operation and Maintenance, LifeSkills, Early Intervention Services Grant, Creating Healthy Communities, Coronavirus Response Grant, WPCLF Sewage System Repair and Replace funding, FDA Category 3 Food Standardization Training Grant and COVID-19 Contact Tracing Grant. Mrs. Boose presented the 2020 year to date general fund budget performance and broke out year-to-date general fund revenue, expense, and net detail comparisons. Mrs. Boose also reviewed the May 2020 budget highlights and May 2020 expense highlights. Mrs. Boose reviewed the Community Health Center timeline and gave an update on progress completing objectives and required documents. Mrs. Boose also provided an update on two grant projects, 2020 Mosquito Grant and 2021 Cribs for Kids grant, indicating that HCPH will not be applying for and the reasoning as to why. Discussion followed regarding the refrigeration capacity, exhaust fan and future vaccine storage concerns. Mrs. Reer requested a motion to approve the fiscal report as presented. Dr. Gottfried made a motion to approve the fiscal report. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Huron County Coronavirus (COVID-19) Response and response strategies, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 23-minute training reviewed Huron County COVID-19 local response efforts in May in the areas of Epidemiology (case summary, surrounding outbreaks, contacts, etc.), Information Sharing, Public Information, Logistics, Planning (risk vs. benefit analysis, school planning, visitation planning at long term care facilities, etc.) , Fiscal Management, Contact Tracing, Testing Capacity, and Partner Management. Discussion followed about outbreaks, business involvement and contact tracing.

Mr. Hollinger noted that overall Huron County is in pretty good shape comparatively speaking. Mr. Hollinger warned as things begin to re-open, we will see an increase we will investigation cause. Mr. Hollinger will look further into safety to ensure compliance with state of Ohio Orders.

With no additional business, Mrs. Reer adjourned the meeting at 2:40 p.m.