



HURON COUNTY BOARD OF HEALTH MEETING
March 7, 2024, at 1:00 PM

Present: Kathleen Butler, Jeremy Loose, Greg Polachek, Ron Robinson, Krista Sowers, Kim Stults

Absent: Lisa Reer, Dr. Gottfried

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Chris Cherry, Eric Cherry, Kristian McCallen

Guest(s) In Person: Matt Roche-Norwalk Ohio News, Amy D. Browne, Paul Skidmore, Patricia Zika

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on March 7, 2024, at HCPH Conference Room 1.

Mr. Loose, Board President, called the meeting to order at 1:01PM and asked for a roll call. Mrs. Marks completed the roll call. Mr. Loose asked for any public comments and Mr. Skidmore said he just wanted to see what was going on and how Huron County Public Health (HCPH) is spending his money. Mr. Loose asked if Matt Roche had anything, and he did not. Mr. Loose then moved on to Resolution 2024-18, a resolution to approve and accept the meeting minutes from the regular February 2024 board meeting. Mrs. Butler made a motion to approve resolution 2024-18 to approve the minutes from the February Board meeting and Mr. Polachek seconded the motion. The motion carried unanimously.

Mr. Loose then presented Resolution 2024-19, a Resolution to approve the payment of the monthly expenditures with prior approval. Mr. Loose requested a motion to present and approve Resolution 2024-19. Mr. Robinson made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Sowers seconded the motion. With no questions, the motion carried upon a roll call vote. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-20, a resolution to approve the February 2024 budgetary transactions. Mr. Loose requested a motion to present and approve Resolution 2024-20. Mr. Polachek made a motion to present and approve Resolution 2024-20, approval of the February 2024 budgetary transactions and Mrs. Sowers seconded the motion. Mrs. Boose gave further information on Resolution 2024-20, reviewing all appropriation adjustments for the month of February. Mrs. Stultz asked Mrs. Boose to explain what the SOAPP Grant was for since there were guests. Mrs. Marks explained it is a Suicide, Overdose, and Adverse Childhood Experiences Prevention Planning Project which is basically a strategic planning group that will come up with a strategic plan as to how we will move forward to address suicide, overdose and adverse events in the future. Mrs. Butler then asked Mrs. Boose to explain how the grants are funded for the guests. Mrs. Boose explained that HCPH applies for grants and when they are received, they frontload the money from the general fund and when the grants dollars are received it is then put back in the general fund. Mr. Hollinger explained grants are paid after the work is done and HCPH has to pay staff so that is why it is done the way it is. Mr. Skidmore asked if this was for filling the vending machine out front and Mr. Hollinger explained that no it does not have anything to do with that. The motion then carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-21, Request to Contract with Huron County Board of Mental Health and Addiction Services (MHAS) for the Drug Free Communities (DFC) Grant (\$55,000). Mr. Polachek made a motion to hear and approve Resolution 2024-21 and Mrs. Butler seconded the motion. Mrs. Marks explained that each of the next three Resolutions are in reference to HCPH's work with prevention. She explained that for this Resolution regarding the DFC Grant, MHAS currently carries the grant so HCPH need this contract in place so MHAS can pay HCPH for the work that is done. MHAS is currently working to get this grant transferred over to HCPH. Mr. Loose asked if this was in reference to the grant that HCPH is taking over from them, and Mrs. Marks replied yes. With no other questions the motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-22, Request to contract with Huron County Board of Mental Health and Addiction Services and Huron County Family and Children First Council (FCFC) for the NACCHO SOAPP Project (\$7,551.96). Mrs. Butler made a motion to hear and approve Resolution 2024-22, and Mrs. Sowers seconded the motion. Mrs. Marks explained that this is another prevention contract and that these two entities will be working with us, so we need to have this contract in place so we can pay MHAS and FCFC to be a part of this grant. With no questions Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved on to Resolution 2024-23 Request to Contract with Sandusky County Public Health for the Strategic Prevention Framework (SPF) Grant (\$16,000). Mr. Polachek made a motion to hear and approve Resolution 2024-23, and Mrs. Butler seconded the motion. Mrs. Marks then explained that this is similar to the previous contract, explaining that we will work with Sandusky County as they hold the contract for the regional grant that involves several counties, and this will allow us to get paid for deliverables completed. With no questions, a roll call was taken. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved on to Resolution 2024-24, for Approval of School Nursing Contracts. Mrs. Sowers made a motion to hear and approve Resolution 2024-24, and Mr. Polachek seconded the motion. Mrs. Cherry explained that we have had school contracts for years and they go out and do hearing and vision screenings for different grades and any education of staff that the school would request. She explained that currently we have school contracts with Norwalk City Schools, Norwalk Preschool, Monroeville St. Josephs, Celeryville, T- 2 Honors Academy (which is in Warrensville Heights) and Western Reserve. Mr. Polachek asked if everything was pretty much the same as previous and Mrs. Cherry said yes for the last couple of years. With no other questions Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto Resolution 2024-25, Health District Fees. Mrs. Butler made a motion to hear and approve Resolution 2024-25 and Mr. Polachek seconded the motion. Mrs. Boose reviewed updated fees for a couple of vaccines. Mr. Loose asked if there were any questions and with none, he asked for a roll call vote. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye.

Mr. Loose then asked for a motion to go into executive session. Mrs. Butler made the motion to go into executive session and Mr. Robinson seconded the motion. Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose asked for a motion to come out of executive session. Mrs. Butler made the motion to come out of executive session and Mrs. Sowers seconded the motion. Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto Resolution 2024-26, Resolution Adopting Policy Revisions to 2016-88 that regulates PTO, ELB, and Unpaid Leave. Mrs. Bowers made a motion to hear and discuss Resolution 2024-26 and Mrs. Butler seconded the motion. Mr. Loose explained that as per the discussion in executive session he would suggest that they vote no to these changes at this time and have another set of options brought to them at the next board meeting. Mr. Polachek agreed no to all three sections and the resolution be reworked and brought back to them at the next meeting. Mrs. Butler made the motion to vote no and have other options brought back to them at the next meeting and Mrs. Sowers seconded the motion. Mr. Loose asked for a roll call. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved on to Resolution 2024-27, Updated Respiratory Virus Policy. Mr. Polachek made a motion to hear and approve Resolution 2027-27 and Mr. Robinson seconded the motion. Mrs. Marks explained that the CDC updated their COVID-19 policies on March 1st, so HCPH is updating agency policy to match the CDC. Mr. Loose asked if there were any questions and with there being none, he asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto Resolution 2024-28 Emergency Resolution to Amend Household Abandonment Fee. Mr. Polachek made a motion to hear and approve Resolution 2024-28 and Mrs. Butler seconded the motion. Mr. Cherry explained that while they were preparing for the upcoming survey for Environmental, they discovered an error in the sewages fees that were adopted. He explained this is a category that they do not use very often, and they did not charge anybody that fee. So, he is coming back to the board to amend the fee and then they will come back to the board for the required three readings. Mr. Polachek asked what would trigger that fee and Mr. Cherry explained if someone has a septic tank on the property, they want to abandon they would have to get a permit to do that so HCPH can go out and make sure it is done properly. With no other questions Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto Resolution 2024-29, Resolution to apply for, accept funding from, and appropriate grant funds from the Ohio EPA water pollution control loan fund (WPCLF) (Program year 2024). Mrs. Sowers made a motion to hear and approve Resolution 2024-29 and Mrs. Butler seconded the motion. Mr. Cherry explained that this is a grant HCPH has been receiving for a few years and it is used to benefit Huron County residents with failing sewage systems. This money is awarded on a sliding fee scale based on income and could cover a portion or all of the cost to repair or replace a septic system. Mr. Polachek asked if HCPH has used up all of the past year's grant dollars. Mr. Cherry replied yes and no. He explained that they are still working on 2022 dollars, that is how the program works. He explained that there is one small project that is going to fall through at the end, a small project they were trying to get through, so there will be a little bit of money that goes back. No fault of anyone, just state agencies that are holding up the process. Mr. Polacheck asked if that carried over or is it you have to use it or lose it? Mr. Cherry answered yes, you have to use it. With no further discussion Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto the first reading of Resolution 2024-30, Resolution to adopt and Validate Amended Household Abandonment Fee. Mr. Polachek made a motion to hear the first reading of Resolution 2024-30 and

Mrs. Butler seconded the motion. Mr. Cherry then read the resolution in its entirety. Since this is the first reading there is no vote or roll call.

Mr. Loose then moved onto the second reading of Resolution 2024-15, Request to adopt and validate New Retail Food Establishment Mobile Fees. Mr. Polachek made a motion to read by title only since this is the second reading. Mrs. Butler seconded the motion. Mr. Cherry then read the resolution by title only and the fee changes were on the screen for everyone to see again.

Mr. Loose asked for a motion to discuss the fiscal report. Mr. Polachek made a motion to hear the fiscal report and Mrs. Butler seconded the motion. Mrs. Boose then reviewed the fund balance report and the General Fund outstanding advance and the total of all funds. She also went over the general fund budget performance and covered some February expense highlights. Mrs. Stults asked if our medical division has been impacted by the change healthcare cyber security incident. Mrs. Cherry replied not that they are aware of, but she has received some notifications that they are looking at things very closely. Mrs. Stults just wasn't sure if HCPH had been affected. Mr. Hollinger replied, not yet but stay tuned. Mrs. Stultz replied you would know by now. With no further discussion Mr. Loose asked for a roll call to accept the fiscal report as presented. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion passed unanimously.

Mr. Loose requested a motion to hear the Communicable Disease and School Absentee Report. Mr. Polachek made the motion to hear and accept the communicable disease report and Mrs. Butler seconded the motion. Ms. McCallen explained that she had February reporting for the Board. She reported that there were twenty-five reportable disease cases in February. Fourteen of those were influenza associated hospitalizations. Ms. McCallen also reported on the vending machine activity for February. She explained that we can no longer provide COVID test kits in the vending machine due to a change in the product being provided by the ODH and the new product not fitting in the vending machine. She reported 95 Fentanyl tests strips, 132 doses of Kloxxado, and 19 Deterra Drug Deactivation bags distributed from the vending machine in February. Ms. McCallen reported the school absenteeism rate is a little high right now due to influenza and strep cases.

Mr. Loose then moved onto the Bi-Annual Quality Improvement and Performance Management update. Mrs. Marks explained that it is required by our QI plan to update the board bi-annually. She went on to say that we continue to have our quarterly Quality Improvement Council meetings. Monthly performance management reports are sent out to all staff. There are no new QI projects currently and the New Hire Orientation QI project is being finished up. Mrs. Marks also explained the PHAB meets March 12th to review reaccreditation and hopefully we will have news on HCPH's accreditation status soon.

Mr. Loose then moved to the Reproductive Health and Wellness Program Sliding Fee Scale update. Mrs. Cherry explained that every year HCPH receives the sliding fee scale that is filtered down from the feds through ODH and we use this for the Reproductive Health program. She explained that when patients come in they are asked about their income regardless if they have insurance or not. This ensures that clients who need services are able to receive them.

Mr. Loose announced the 2024 District Advisory Council (DAC) Meeting will be held on March 21, 2024, at 5:30PM in the Community Room located in the Monroeville Athletic Complex at 101 West St. Monroeville, Ohio 44847.

With there being no other business Mr. Loose asked for a motion to adjourn. Mrs. Butler made a motion to adjourn, and Mr. Polachek seconded the motion.