HURON COUNTY BOARD OF HEALTH MEETING
September 10th, 2026, at 1:00 PM

Present: Dr. Amy Browne, Joe Fisher, Jeremy Loose, Ashley Kinney, Stormie Prelipp, Michelle Krietemeyer, Kenneth Tkach, Kimberly Stults

Absent: Shelly Wybensinger

HCPH Staff: Nicole Marks, Grace Habeck, Eric Cherry, Bethany Perry

Guest(s) In Person: Matt Roche - Norwalk Ohio News, Randal Strickler – Huron County Prosecutor's Office

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on September 10th, 2026, at HCPH Conference Room 1.

Mr. Loose called the meeting to order at 1:00PM and requested roll call. Ms. Habeck completed the roll call: Dr. Browne – Present; Mr. Fisher – Present; Mrs. Krietemeyer – Present; Mrs. Kinney – Present; Mr. Loose – Present; Ms. Prelipp - Present; Mrs. Stults – Present; Mr. Tkach – Present, Ms. Wybensinger - Absent.

Mr. Loose turned to the guests present at the meeting to introduce themselves. In attendance was Matt Roche of Norwalk Ohio News who did not wish to participate in public comment.

Mr. Loose introduced Grace Habeck, MPH who provided the Board of Health with an educational presentation pertaining to Huron County Public Health's involvement in the creation of the 2026 Huron County Community Health Assessment and the Huron County Community Health Improvement Plan. The education lasted approximately 18 minutes.

Mr. Loose called for executive session per Ohio Revised Code Section 121.22: (G)(1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Ms. Prelipp made a motion to enter executive session, and Mr. Tkach seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes. At this time, all guests were escorted into the Medical Division waiting room.

Following the Board's discussion in executive session, Dr. Browne made a motion to exit executive session and resume into regular session and Ms. Prelipp seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes. At this time, all guests were escorted back into the Conference room.

Mr. Loose presented the Board with Resolution 2026-95: Approval of Minutes from the August 2026 Regular Meeting. Ms. Prelipp made a motion to approve Resolution 2026-95; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-96: Approval of Expenditures from Last Meeting. Dr. Browne made a motion to approve Resolution 2026-96; Ms. Prelipp seconded the motion. With no discussion,

the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-97: Approval of August 2026 Budgetary Transactions. Ms. Prelipp made a motion to approve Resolution 2026-97; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-98: Request to Approve WPCLF Contract. Dr. Browne made a motion to approve Resolution 2026-98; Ms. Prelipp seconded the motion. Mr. Cherry explained that this resolution is for two (2) contracts for HCPH's current WPCLF grant and referenced Section 1. of the resolution that outlines the contracts' purpose which is the replacement of two (2) Household Sewage Treatment Systems. The contract is to be made with Paul Fox and Sons Excavating, for one property located at 4182 SR 598, Plymouth as well as another property located at 4213 SR 601, Norwalk. Both are for 85% coverage, meaning that HCPH is paying 85% of the replacement costs and the homeowners will pay the remainder. The total contract quote for the first property cost is $17,834.00 with the WPCLF portion collected by HCPH being $15,158.90 and the homeowner portion being $2,675.10. For the second property, the total contract cost is $28,704.00 with the WPCLF portion collected by HCPH being $24,398.40 and the homeowner portion being $4,305.60. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-99: Request to Hire RN, Dietrich. Ms. Prelipp made a motion to approve Resolution 2026-99; Dr. Browne seconded the motion. Mrs. Marks explained that HCPH would like to hire Haley Dietrich, BSN, RN, to fill a currently vacant full-time nursing position. The rate for this position will be $32.50 per hour with a start date of October 19th, 2026. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose requested a motion to amend Resolution 2026 – 92: A resolution to approve the 2027 Environmental Health Division Service Fees, License Charges, Permit Charges, and Fine Schedules for the Implementation and Administration of Environmental rules and programs. Dr. Browne made a motion to approve the amendment to Resolution 2026-92; Ms. Prelipp seconded the motion. This amendment also included the addition of a record processing fee of $1.00. All members present were in favor, the amendment passed.

Mr. Loose presented the Environmental Health Fee Second Readings. Ms. Prelipp made a motion to approve the Resolution 2026 – 92; Dr. Browne Seconded the motion. Mr. Cherry proceeded to read the resolution by title only for the environmental health fee second reading with all fees displayed on the screen for Resolution 2026 – 92: A resolution to approve the 2027 Environmental Health Division Service Fees, License Charges, Permit Charges, and Fine Schedules for the Implementation and Administration of Environmental rules and programs with amendments.

Mr. Loose proceeded with the programmatic reports, requesting a motion to approve the reports. Dr. Browne made the motion, and Ms. Prelipp seconded the motion. Ms. Perry proceeded to present an updated Fiscal Report to the Board. The general fund and special fund balance reports were reviewed. For year-to-date in all funds, there is revenue of $2,706,117 and year-to-date expense of $1,948,378. The current cash balance for all funds is $2,637,206. Outstanding advances from the general fund were also reviewed, leaving an outstanding advance at a total of $494,184.65. For year-to-date general fund budget performance, at 67% of the budget cycle

(as of August 31,2026), 113% of the budgeted revenue was received and 44% of the budgeted expenses dispersed. Ms. Perry also highlighted a few unique expenses from August which included the cost of paying Great Lakes Electric for Annual Generator Maintenance ($1,184.85), the cost to fill the Agency fuel tank from Sunrise ($1,416.26), and the cost of new building signage that was completed by TNT Graphics ($896.24). With no additional updates or further discussion, Mr. Loose requested a roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes.

Mr. Loose moved onto the final programmatic report, the Bi-Annual Quality Improvement (QI) and Performance Management (PM) Report, which was provided by Ms. Grace Habeck. Ms. Habeck shared updates on the QI Council meetings, PM reports, updated performance metrics, and ongoing QI efforts, as outlined in a PowerPoint presentation shared by Ms. Habeck.

With no other discussions or business on the agenda or presented by Board members, Ms. Prelipp made a motion to adjourn, and Dr. Browne seconded the motion. Meeting adjourned at approximately 2:45pm. The next regular session is scheduled for October 8th, 2026.