



HURON COUNTY BOARD OF HEALTH MEETING
October 8, 2020 at 1:00 PM
Virtual meeting utilizing ZOOM platform

Present (Virtual): Kathleen Butler, James Gottfried, Greg Polachek, Lisa Reer, Ron Robinson, Shawn Tappel, Kimberly Stults

Absent (Virtual): Lisa Nedolast

HCPH Staff (Virtual): Karen Boose, Christina Cherry, Tim Hollinger, Nicole Marks, Eric Cherry

Guest(s) (Virtual): Matt Roche, LynAnne Vucovich, Jay Solanki, Jim Johnson

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on October 08, 2020 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:04 pm with quorum present.

Mrs. Reer started the meeting with public comment period. Matt Roche from the Norwalk News thanked the Health Department and the board for everything that they have been doing for the community during the pandemic.

Mrs. Reer presented Resolution 2020-110, a resolution to approve the minutes from the September 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2020-110. Mrs. Butler made a motion to approve the minutes from the September 2020 regular Board of Health Meeting, as mailed/emailed. Mr. Polachek seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2020-111, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2020-111. Mr. Tappel made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-112, Request to Hire Nurse Practitioner Jodi Schwab. Mrs. Reer requested a motion to adopt Resolution 2020-112. Mr. Tappel made a motion to adopt Resolution 2020-112, Request to Hire Nurse Practitioner Jodi Schwab. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Abstained, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-113, Request to Hire Paul Bresson. Mrs. Reer requested a motion to adopt Resolution 2020-113. Mrs. Butler made a motion to adopt Resolution 2020-113, Request to Hire Paul Bresson. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-114, Request to Accept the resignation of Katie Spaar. Mrs. Reer requested a motion to adopt Resolution 2020-114. Mrs. Butler made a motion to adopt Resolution 2020-113, Request to Accept the resignation of Katie Spaar. Mr. Tappel seconded the motion. The motion carried upon

roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-115, 2020 Request to approve Community Health Center Budget. Mrs. Reer requested a motion to adopt Resolution 2020-115. Mr. Polachek made a motion to approve Resolution 2020-115, Request to approve Community Health Center Budget. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –abstained, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-116, 2020 Quarterly General Fund Budget Review (Quarter 3). Mrs. Reer requested a motion to adopt Resolution 2020-116. Mr. Tappel made a motion to approve Resolution 2020-116, 2020 Quarterly General Fund Budget Review (Quarter 3). Mrs. Butler seconded the motion. Mrs. Boose reviewed the 2020 general fund budget for the third quarter of 2020, as outlined in Section I. of Resolution 2020-116, and requested the Board approves the budget reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-117, Health District Fees. Mrs. Reer requested a motion to adopt Resolution 2020-117. Mrs. Butler made a motion to approve Resolution 2020-117, Health District Fees. Dr. Gottfried seconded the motion. Mrs. Boose reported the fee adjustments as outlined in Section I. of Resolution 2020-117. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-118, Health District 2020 September Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2020-118. Mr. Polachek made a motion to approve Resolution 2020-118, Health District 2020 September Budgetary Transactions. Dr. Gottfried seconded the motion. Mrs. Boose reported the budgetary transactions for the last month reviewing the appropriation adjustments and Amended Certificate/Appropriation, as outlined in Section I. of Resolution 2020-118, and requested the Board approve the budgetary transactions as reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-119, Request to approve contract with Sandusky County Public Health for the Cribs for Kids Grant. Mrs. Reer requested a motion to adopt Resolution 2020-119. Mr. Polachek made a motion to approve Resolution 2020-119, Request to approve contract with Sandusky County Public Health for the Cribs for Kids Grant. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-120, Request to approve FQHC renovation. Mrs. Reer requested a motion to adopt Resolution 2020-120. Mr. Tappel made a motion to approve Resolution 2020-120, Request to approve FQHC renovation. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Abstained, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-121, Request to approve partial refund of private water system permit fee. Mrs. Reer requested a motion to adopt Resolution 2020-121. Mr. Robinson made a motion to approve Resolution 2020-121, Request to approve partial refund of private water system permit fee. Mrs. Butler

seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Abstained, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Abstained.

Mrs. Reer presented Resolution 2020-122, Request to advertise and hire clerk. Mrs. Reer requested a motion to adopt Resolution 2020-122. Mr. Polachek made a motion to approve Resolution 2020-122, Request to advertise and hire clerk. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Abstained, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the second reading and public hearing of Environmental Fees. She stated that the Board would take public comment right after the 2nd reading of the fees, Mr. Polachek made a motion to read the resolutions by title only. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-102: Resolution to approve the fee schedule for the Implementation and Administration of the Body Art Rules.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-103: Resolution to approve the fee schedule for the Implementation and Administration of the Food Safety (FSO and RFE) Rules.

Mr. Cherry presented the second reading and public hearing reading of Resolution 2020-104: Resolution to approve the fee schedule for the Implementation and Administration of the Campground Rules.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-105: Resolution to approve the fee schedule for the Implementation and Administration of the Public Swimming Rules.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-106: Resolution to approve the fee schedule for the Implementation and Administration of the Public Bathing Place Regulations.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-107: Resolution to approve the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-108: Resolution to approve the fee schedule for the Implementation and Administration of the Private Water System Rules.

Mr. Cherry presented the second reading and public hearing of Resolution 2020-109: Resolution to approve the fee schedule for the Implementation and Administration of the Resident Camp Regulations.

After all the 2nd readings were made Mrs Reer opened for public comment. Mr. Jay Solanski commented about the rise in the fees for the Pools. There were no other comments.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For September 2020, the general fund reflected a cash balance of \$742,125.00. Mrs. Boose also reviewed the year to date revenue and year to date expense. Mrs. Boose reviewed the quarterly leave balances. Mrs. Boose announced that HCPH was awarded \$100,00.00 for the 2021 Creating Healthy Communities Grant. Mrs. Boose proceeded to recap the Community Health Center timeline, gave an update on progress completing objectives and reported on preparation for required

documents. Mrs. Boose noted that the annual state audit is underway, virtually, and board members will receive emails throughout the audit. She noted the expected completion date of the audit should be October 31, 2020. Mr. Polachek made a motion to approve the fiscal report. Mr. Robinson seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – abstained, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Seasonal Influenza and Coronavirus (COVID-19), presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 30-minute training reviewed types of Influenza strains.

Mrs. Reer moved on to announcements, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. Mr. Hollinger announced the flu drive thru dates and times for 2020 and then asked Mrs Marks to review the release of the 2020 Huron County Community Health Assessment.

Mrs. Reer asked Mr. Hollinger about the possibility of having an in person meeting. Mr. Hollinger said that we would not be able to have it in November, but possibly December, noting that a larger venue would need to be secured to allow for social distancing. Mrs. Reer suggested the Chambers conference room. Mr. Hollinger also suggested contacting one of the schools.

With no additional business, Mrs. Reer adjourned the meeting at 2:30 p.m.