



HURON COUNTY BOARD OF HEALTH MEETING
August 11, 2022, at 1:00 PM
In Person

Present: Dr. James Gottfried, Lisa Nedolast, Lisa Reer, Ron Robinson, Greg Polachek, Dane Howard

Absent: Kimberly Stults, Kathleen Butler, Jeremy Loose

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Christina Cherry, Eric Cherry, Brittany McClellan

Guest(s): Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on August 11th, 2022 in person at Huron County Public Health Conference Room. Norwalk, OH. Board President, Dr. James Gottfried requested a roll call. Mrs. Marks completed a roll call. Dr. Gottfried called the meeting to order at 1:01 pm with quorum present.

Dr. Gottfried opened the meeting with public comment period. With no public comments, Dr. Gottfried proceeded with action items.

Dr. Gottfried presented Resolution 2022-76, a resolution to approve the minutes from the July 2022 regular Board meeting. Dr. Gottfried requested a motion to adopt Resolution 2022-76. Mr. Howard made a motion to approve the minutes from the July 2022 regular Board of Health Meeting, as mailed/emailed. Mrs. Reer seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2022-77, a resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present Resolution 2022-77. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Reer seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-78, a resolution to approve request to apply, accept, and appropriate grant funds from the Huron County Community Foundation. Dr. Gottfried requested a motion to adopt Resolution 2022-78. Mrs. Marks offered further information about the grant funds, stating these grant funds are offered by the Huron County Community Foundation to enrich the quality of life for individuals and families in Huron County. Huron County Public Health wishes to write the grant, request for \$15,000.00 to help cover the cost of automatic door openers for handicapped accessibility at the Norwalk location of the Health Center of Huron County. Mrs. Reer made a motion to approve Resolution 2022-78. Mr. Polachek seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-79, Request the consolidation to accept monthly Champion Stipend from the HEALing Communities Study. Dr. Gottfried requested a motion to adopt Resolution 2022-79. Mrs. Reer made a motion to approve Resolution 2022-79. Mrs. Nedolast seconded the motion. Mrs. Marks gave further information on Resolution 2022-79, explaining the HEALing Communities Study is currently working in Huron County with the goal of reducing opioid overdose deaths. Huron County Public Health is participating in the

study and has been offered a role of Communications Champion to assist the study with implementing community based-health communication campaigns related to Naloxone. The study provides all project champions with a \$250 monthly stipend through the end of December 2023. The stipend will not exceed \$4,500.00. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-80, Request to approve July, 2022 Budgetary Transactions. Dr. Gottfried requested a motion to present Resolution 2022-80. Mrs. Reer made a motion to approve Resolution 2022-80. Mr. Polachek seconded the motion. Mrs Boose reviewed appropriation adjustments and an Amended Certificate for Fund 905 Reproductive Health and Wellness grant. The motion carried upon a roll call vote. . Dr. Gottfried-Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-81, Request approval to adopt the 2022-01 version of the personnel manual. Mrs. Reer made a motion to accept Resolution 2022-81, Approval of the 2022-01 version of the personnel manual Mrs. Nedolast seconded the motion. Mr. Hollinger gave further explanation, to be in compliance with National Accreditation the personnel policy needs to be approved by the board, and a personnel committee appointed (consisting of the Board president, HCPH management Team, and elected members of each division. The motion carried on a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Dane Howard- Aye, Jeremy Loose- Aye, Greg Polachek- Aye.

Dr. Gottfried presented Resolution 2022-82, Request to approve sign purchase for Willard location. Dr. Gottfried requested a motion for Resolution 2022-82. Mr. Polachek made a motion to approve Resolution 2022-82, sign purchase for the Willard location. Mrs. Nedolast seconded the motion. Mr. Hollinger gave further information on resolution 2022-82, reviewing the purchase breakdown with the cost not to exceed \$7,951.93. The motion carried on a roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer- Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-83, Request to contract with Conservation Science, LLC.. Dr. Gottfried requested a motion to put Resolution 2022-83 on the floor. Mrs. Reer made amotion, . Mr. Howard seconded the motion. Mr. Cherry gave further information on Resolution 2022-83, stating we currently contract with this company to conduct soil evaluations as required for the Water Pollution Control Loan fund Grant contract not to exceed \$1,485.00 The motion was approved upon roll call vote, Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented the first readings of Environmental Health programs 2023 fee schedule Resolutions 2022-84 through 2022-91. Dr. Gottfried requested a motion that Mr. Cherry present the first readings of the Environmental Health programs 2023 fee schedule. Mrs. Reer made a motion to approve Mr. Cherry present the first readings of the Environmental Health programs 2023 fee schedule. Mr. Polachek seconded the motion. The motion carried unanimously. Mr. Cherry proceeded to reading the resolutions in their entirety, as required.

Mr. Cherry presented the first reading of Resolution 2022-84: Resolution to approve the fee schedule for the Implementation and Administration of the Body Art Rules.

Mr. Cherry presented the first reading of Resolution 2022-85: Resolution to approve the fee schedule for the Implementation and Administration of the Food Safety (FSO and RFE) Rules.

Mr. Cherry presented the first reading of Resolution 2022-86: Resolution to approve the fee schedule for the Implementation and Administration of the Campground Rules.

Mr. Cherry presented the first reading of Resolution 2022-87: Resolution to approve the fee schedule for the Implementation and Administration of the Public Swimming Rules.

Mr. Cherry presented the first reading of Resolution 2022-88: Resolution to approve the fee schedule for the Implementation and Administration of the Public Bathing Place Regulations.

Mr. Cherry presented the first reading of Resolution 2022-89: Resolution to approve the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules.

Mr. Cherry presented the first reading of Resolution 2022-90: Resolution to approve the fee schedule for the Implementation and Administration of the Private Water System Rules.

Mr. Cherry presented the first reading of Resolution 2022-91: Resolution to approve the fee schedule for the Implementation and Administration of the Resident Camp Rules.

Dr. Gottfried presented Resolution 2022-92, Request to apply for, accept funding from, and appropriate grant funds from OHIO EPA water pollution control loan fund not to exceed \$150,000. for the 2023 grant cycle. Dr. Gottfried requested a motion to put Resolution 2022-92 on the floor. Mrs. Reer made a motion, Mr. Polachek seconded the motion. Mr. Cherry gave further information, stating HCPH has held and executed this grant for the past two grant cycles. The funding from this grant is used to improve failing household sewage treatment systems for county residents based on income application. The motion was approved upon roll call vote, Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented the Fiscal Report , requesting a motion to hear the Fiscal Report. Mr. Howard made a motion, Mr. Polachek seconded the motion, Mrs. Boose reviewed the renovation expenses for Norwalk and Willard locations. Fiscal reports were presented, including the Fund Balance Report and the Revenue and Expense Report. For July, the general fund reflected a cash balance of \$1,069,670. Year to Date Revenue, Year to Date Expense, and balances were also reviewed, Mrs. Boose presented the 2022 General Fund cash balance compared to the previous thirteen year average and proceeded to review the General Fund Budget performance and broke out year-to-date general fund revenue, expense and net details and a comparative review to previous years. Finally, Mrs. Boose reviewed the July Expense highlights, and finally an update on the number of birth and death certificates ordered online utilizing the new software. Dr. Gottfried requested a roll call vote to approve the fiscal report. The motion carried upon roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried introduced Programmatic Presentations:

2020-2022 Community Health Improvement Plan (CHIP Release) Dr. Gottfried requested a motion to approve the 2020-2022 Community Health Improvement Plan. Mr. Polachek made a motion, Mrs. Reer seconded the motion, Mrs. Marks offered further information stating the plan was emailed to the board prior to the board meeting and offered to answer any questions that may have. With no further questions, Dr. Gottfried ask for approval of the 2020-2022 Community Health Improvement Plan. The motion carried unanimously.

Communicable Disease Report (July 2022) : Dr. Gottfried requested a motion to review the Communicable Disease report through July 2022. Mrs. Reer made a motion, Mr. Polachek seconded the motion, Mrs. Caranfa reviewed the July 2022 Communicable Disease report, with no further questions, the motion carried unanimously.

Dr. Gottfried introduced the Board of Health Education, Coronavirus (COVID-19) and Monkey Pox updates. Presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 24-minute training reviewed Corona virus variants and monkey pox current infection and hospitalization rates for Huron County. Also covered was vaccine developments and planning for an increased spread once school begins.

Dr. Gottfried introduced Brittany McClellan, Director for the Health Center of Huron County.

Dr. Gottfried requested a motion to go into Executive Session per Ohio Revised Code Section 121.22 (G)(2) , Mr. Howard made a motion to go into Executive Session, Mr. Polachek seconded the motion. The motion carried upon roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried requested a motion to come out of Executive Session. Mrs. Reer made a motion to come out of Executive Session, Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Dr. Gottfried-Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Upon return from executive session a motion was made by Mr. Polachek to approve Resolution 2022-93 to purchase property at 388 East Howard Street, Willard, OH. Mrs. Reer seconded the motion. The motion carried upon roll call vote. Dr. Gottfried- Aye, Mr. Howard- Aye, Mrs. Nedolast- Aye, Mr. Polachek- Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Announcements: Next Meeting Thursday September 8, 2022.

With no additional business, Dr. Gottfried requested a motion to adjourn. Mrs. Reer made a motion to adjourn the August meeting, Mr. Polachek seconded the motion. Dr. Gottfried adjourned the meeting at 2:43 p.m.