



HURON COUNTY BOARD OF HEALTH MEETING
April 6, 2023, at 1:00 PM

Present: Dr. Gottfried, Greg Polachek, Dane Howard, Lisa Nedolast, Ron Robinson

Absent: Kim Stults, Jeremy Loose, Lisa Reer

Virtual Microsoft Teams: Kathleen Butler

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Eric Cherry, Chris Cherry, Melissa Caranfa

Guest(s) In Person: Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on April 6, 2023, at HCPH Conference Room 1. Board President, Dr. Gottfried called the meeting to order at 1:00 pm. Dr. Gottfried requested a roll call. Mrs. Marks completed a roll call.

Dr. Gottfried opened the meeting with a public comment period. With no public comments, Dr. Gottfried presented Resolution 2023-30, Approval of Minutes from the last Board meeting. Mr. Polachek made a motion to approve Resolution 2023-30 and Mrs. Nedolast seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-31, a resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present Resolution 2023-31. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Nedolast seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-32, a resolution to approve the March 2023 budgetary transactions. Dr. Gottfried requested a motion to present an approve Resolution 2023-32. Mr. Howard made a motion to present Resolution 2023-32, approval of the March 2023 budgetary transactions. Mrs. Nedolast seconded the motion. Mrs. Boose gave further information on Resolution 2023-32, reviewing all appropriation adjustments for the month of March. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-33, Quarterly Fees. Mr. Polachek made a motion to approve Resolution 2023-33, Quarterly Fees. Mrs. Nedolast seconded the motion. Mrs. Boose explained that this is an overview of all the procedures and fees for at the health department; fees were sent to Board members for review prior to the meeting. With no questions the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-34, 2023 Quarterly General Fund Budget Review (Quarter 1). Mr. Polachek made a motion to approve Resolution 2023-34, 2023 Quarterly General Fund Budget Review (Quarter 1). Mr. Howard seconded the motion. Mrs. Boose reviewed the actual expense to General Fund budget, reminding Board members that HCPH carried over \$418,837.42 from 2022 and reviewing expenses to date from the General Fund. Mr. Hollinger pointed out that starting the current grant year, grant funds that are not

used/spent must be sent back to the state and then the state must then return back to the federal government. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-35, Request to Register as a Group B Project Dawn Site. Mr. Howard made a motion to approve Resolution 2023-35, Request to Register as a Group B Project Dawn Site and Mr. Polachek seconded the motion. Mrs. Marks gave further information on Resolution 2023-35, explaining that previously the Board approved HCPH to be a Group C Project Dawn site to distribute Naloxone to first responders (Resolution 2022-137). The Board also previously approved HCPH to install a harm reduction vending machine here to distribute Naloxone to the community through the Healing Communities Study. HCPH is now asking for approval to register as a Group B Project Dawn Site. This would be a pathway to sustainability for HCPH to keep the vending machine stocked after the Healing Communities Study is completed. The Naloxone would be free through ODH with the only requirements being that staff attend quarterly meetings and report monthly how much Naloxone is handed out to the community. Mrs. Marks also stated that staff time would not be paid for by ODH and would have to come out of the general fund. Dr. Gottfried inquired as to whether or not you could monitor who was getting the Naloxone from the vending machine. Mrs. Marks explained that Mr. Hollinger and herself debated this. She explained the two kinds of vending machines that you can get with varying data collection requirements. Mr. Hollinger explained that there is a lot of concern about data collection being a barrier for people who need the naloxone. Dr. Gottfried asked what is to prevent someone from coming and taking say 10 naloxone and then taking them to their next party and selling them? Mrs. Marks explained there is nothing stopping this, but the potential harm reduction benefits outweigh that risk, in HCPH's opinion. Mr. Polachek asked if there were other vending machines like this in the county. Mrs. Marks explained there are none in Huron County like this, although others exist in Ohio. Dr. Gottfried asked how we are going to monitor the success of this program. Mrs. Marks explained that HCPH is currently working with MHAS, local law enforcement and others through the Healing Communities Study to create a dashboard to be able to track data and outcomes related to overdoses in Huron County. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mr. Howard- Aye, Mr. Polachek -Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried then moved on to Variance Request 2023.04.1 and asked for a motion to hear the variance. Mr. Polachek made a motion to hear Variance Request 2023.04.01 and Mrs. Nedolast seconded the motion. Mr. Cherry then presented the variance stating that this variance is for a temporary holding tank until a permanent one can be installed, due to weather. HCPH has an approved sewage system plan on file, but the homeowners cannot move in until they have a sewage system in place. This would allow them to move in while they await the weather to improve so the permanent sewage system can be completed. With there being no questions, a roll call was taken. Dr. Gottfried-Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried asked for a motion to go into executive session per ORC 121.22 (G)(2). Mr. Howard made a motion to go into executive session and Mr. Polachek seconded the motion. A roll call was taken. Dr. Gottfried-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried upon a roll call vote.

Dr. Gottfried asked for a motion to come out of executive session per ORC 121.22 (G)(2). Mr. Polachek made a motion to come out of executive session and Mr. Howard seconded the motion. A roll call was taken. Dr. Gottfried-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion carried unanimously.

Dr. Gottfried asked for a motion to discuss the fiscal report. Mr. Howard made a motion to hear the fiscal report and Mr. Polachek seconded the motion. Mrs. Boose then reviewed the fund balance report, explaining that HCPH is trying to spend-down grant funds before June 30th. Mrs. Boose then reviewed the General Fund outstanding advance and the total of all funds. She also went over the general fund budget performance and covered some March expense highlights. Mrs. Boose informed the Board that HCPH had the annual audit this week and the auditors were onsite beginning Tuesday and April 6th will be their last day onsite. Once that is completed it will be shared with the Board. With no questions for Mrs. Boose, Dr. Gottfried asked for a roll call. Dr. Gottfried-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mr. Robinson-Aye. The motion passed unanimously.

Dr. Gottfried asked for a motion to hear the Communicable Disease and School Absenteeism Report. Mr. Polachek made a motion to hear the Communicable Disease and School Absenteeism Report. Mrs. Nedolast seconded the motion. Melissa Caranfa then presented the report. Mrs. Caranfa reported there were twenty-two reportable disease cases reported in March, and reviewed highlights for communicable disease reporting, COVID-19 and school absentee surveillance. Mrs. Caranfa spoke about some diseases that people may have heard about in the news, including "Candida Auris (C. auris). With no questions Dr. Gottfried asked for all those in favor of accepting the Communicable Disease and School Absenteeism Report as presented to say Aye and all opposed Nay. The motion passed unanimously.

Dr. Gottfried then prompted discussion on the Annual Report release. Mrs. Marks explained the 2022 HCPH Annual Report has been released; it was provided to the DAC in March and will be posted on HCPH's website. Each Board member was provided with a copy.

Mrs. Marks then presented an update on the ongoing Community Health Assessment (CHA). A kick-off meeting was held with the community partners on February 24, 2023. The Steering Committee has reviewed the first draft of the adult survey and the secondary data indicators and they sent the edits back to Illuminology (contractor). The next steps are for the adult survey to be sent to residents starting sometime in April. The Steering Committee is working on updating some appendices and there is ongoing planning for focus groups and supplemental assessments that will go out with the CHA. The 2023 CHA will be completed and out to the public by October 1, 2023. Dr. Gottfried asked for a motion to accept the report on the 2023 CHA. Mr. Polachek made a motion to accept the report as presented and Mrs. Nedolast seconded the motion. The motion passed unanimously.

Dr. Gottfried asked for a motion to talk about the DAC and DAC Resolution 2023-01, The Renewal of the Independent Contract Agreement for Public Health Services with the City of Bellevue. Mr. Polchek made a motion to discuss and approve. Mrs. Nedolast seconded the motion. Mr. Hollinger explained that the contract with the city of Bellevue is reviewed each year at the annual DAC meeting and then comes to the Board of Health. Mr. Hollinger reviewed services provided and amounts included in the contract. With no questions, Dr. Gottfried asked for a roll call. Dr. Gottfried-Aye, Mr. Howard-Aye, Mrs. Nedolast-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye. The motion passed unanimously.

Dr. Gottfried then informed the Board members they would move on to Board of Health education. Mr. Hollinger began the education at 1:51PM and spoke about the solar eclipse that will happen on April, 8 2024. This will be a full solar eclipse, so the entire sun will be covered by the moon. There will be total darkness for about 3 minutes and 54 seconds. Mr. Hollinger showed a map that showed the centerline of the eclipse. Huron County is right in the path for the total solar eclipse. Mr. Hollinger explained that people will come from all over the world to view this. Huron County is expecting large crowds of people (between 150,000 – 200,000). Mr. Hollinger explained

that Huron County is already planning for this event with numerous community agencies involved. The purpose is to prepare for the influx of visitors, but to also promote our county and cities. Mr. Hollinger also discussed the potential public health impacts of the event. The education ended at 2:19 PM.

With no additional business, Dr. Gottfried asked for a motion to adjourn the meeting. Mr. Polachek made a motion to adjourn the April 2023 meeting. Mr. Howard seconded the motion. The motion carried unanimously, and the meeting was adjourned at 2:25pm.