



# Huron County Public Health

Tim Hollinger, MPH, Health Commissioner  
28 Executive Drive, Norwalk, OH 44857  
Ph: (419) 668-1652 Main Fax: (419) 668-5423  
Environmental Fax: (419) 660-0129  
Email: information@huroncohealth.com

## RESOLUTION 2021-99 A Resolution to approve the minutes October 7th, 2021

The Board of Health of Huron County Public Health, Huron County, Ohio met at a regular meeting of the Board, on October 7th, 2021 at 1:00p.m.; whereupon the following was placed in consideration on the regular agenda of the Board:

**WHEREAS**, the minutes of the previous meeting have been submitted by mail/e-mail to each Board of Health member prior to the present meeting for their perusal,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Health of Huron County Public Health, who voted as certified below, that the reading of the minutes of the last preceding in person/virtual meeting held on September 9th, 2021 are suspended and the minutes are hereby approved as attached, except for the following amendment(s);

**RESENTED, ADOPTED, APPROVED and RECORDED** this 7th day of October 2021.

The motion to pass Resolution 2021-99 was made by Greg Polachek and seconded by James Gottfried. The motion carries by the voice vote of those present via telephonic or electronic means on this 7<sup>th</sup> day of October, 2021.

<u>[Signature]</u> Lisa Reer, RPh, President	<u>yes</u>	<u>via zoom</u>	<u>_____</u>
<u>[Signature]</u> James A. Gottfried, M.D.	<u>yes</u>	<u>[Signature]</u>	<u>yes</u>
<u>via zoom</u>	<u>_____</u>	<u>[Signature]</u>	<u>yes</u>
<u>[Signature]</u> Lisa Nedolast, RN	<u>yes</u>	<u>[Signature]</u>	<u>yes</u>
<u>absent</u>	<u>_____</u>	<u>[Signature]</u>	<u>_____</u>
<u>_____</u> Kimberly Stults, RN	<u>_____</u>	<u>[Signature]</u>	<u>_____</u>
		<u>[Signature]</u>	<u>_____</u>
		<u>[Signature]</u>	<u>_____</u>
		<u>[Signature]</u>	<u>_____</u>
		<u>[Signature]</u>	<u>_____</u>

### CERTIFICATION

I, hereby certify, as the secretary of the Huron County Board of Health, Huron County, Ohio, that on the 7<sup>th</sup> day of October 2021 with LEAYE votes and 0NAY votes the aforesaid Resolution 2021-99 passed/failed.

[Signature]  
Timothy Hollinger, MPH, Health Commissioner



**HURON COUNTY BOARD OF HEALTH MEETING**  
September 09, 2021 at 1:00 PM  
In Person and Virtual utilizing ZOOM platform

**Present:** Kathleen Butler, James Gottfried, Jeremy Loose, Greg Polachek, Lisa Reer, Kimberly Stults,  
Lisa Nedolast

**Absent:** Ron Robinson, Jeremy Loose, Shawn Tappel

**HCPH Staff:** Karen Boose(virtual), Christina Cherry(virtual), Tim Hollinger, Nicole Marks, Eric Cherry, Grace  
Habeck (virtual), Melissa Caranfa.

**Guest(s):** Mr. Roche (virtual), Jessica Khaledi (virtual), UT Pharmacy Student

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on September 09, 2021 in person and via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:00 pm with quorum present.

Mrs. Reer started the meeting with public comment period. There were no comments

Mrs. Reer presented Resolution 2021-83, a resolution to approve the minutes from the August 2021 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2021-83. Mrs. Butler made a motion to approve the minutes from the August 2021 regular Board of Health Meeting, as mailed/mailed. Dr. Gottfried seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2021-84, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2021-84. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-85, Approval of Optional PTO Overage Buyout. Mrs. Reer requested a motion to adopt Resolution 2021-85. Mrs. Butler made a motion to approve Resolution 2021-85, Approval of Optional PTO Overage Buyout. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Abstained, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-86, Approval to hire Grant Coordinator, Habeck. Mrs. Reer requested a motion to adopt Resolution 2021-86. Mr. Polachek made a motion to approve Resolution 2021-86, Approval to hire Grant Coordinator, Habeck. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-87, Request approval of classification change/compensation Matt Hicks. Mrs. Reer requested a motion to adopt Resolution 2021-87. Mrs. Butler made a motion to approve Resolution 2021-87, Request approval of classification change/compensation Matt Hicks. Dr. Gottfried seconded the motion.

Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-88, Approval to contract with ODH for Tobacco Enforcement/ Smoke Free Investigations. Mrs. Reer requested a motion to adopt Resolution 2021-88. Dr. Gottfried made a motion to approve Resolution 2021-88, Approval to contract with ODH for Tobacco Enforcement/ Smoke Free Investigations. Mr. Polachek seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-89, Approval of August 2021 Budgetary Transactions. Mrs. Boose reviewed the adjustments for the month. Mrs. Reer requested a motion to adopt Resolution 2021-89. Mrs. Butler made a motion to approve Resolution 2021-89, Approval of August 2021 Budgetary Transactions. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented Resolution 2021-90, Health District Fees. Mrs. Boose reviewed the fees to be added to the medical fee schedule. Mrs. Reer requested a motion to adopt Resolution 2021-90. Dr. Gottfried made a motion to approve Resolution 2021-90, Health District Fees. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mr. Cherry presented the first reading of Resolution 2021-91: Resolution to approve the fee schedule for the Implementation and Administration of the Body Art Rules.

Mr. Cherry presented the first reading of Resolution 2021-92: Resolution to approve the fee schedule for the Implementation and Administration of the Food Safety (FSO and RFE) Rules.

Mr. Cherry presented the first reading of Resolution 2021-93: Resolution to approve the fee schedule for the Implementation and Administration of the Campground Rules.

Mr. Cherry presented the first reading of Resolution 2021-94: Resolution to approve the fee schedule for the Implementation and Administration of the Public Swimming Rules.

Mr. Cherry presented the first reading of Resolution 2021-95: Resolution to approve the fee schedule for the Implementation and Administration of the Public Bathing Place Regulations.

Mr. Cherry presented the first reading of Resolution 2021-96: Resolution to approve the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules.

Mr. Cherry presented the first reading of Resolution 2021-97: Resolution to approve the fee schedule for the Implementation and Administration of the Private Water System Rules.

Mr. Cherry presented the first reading of Resolution 2021-98: Resolution to approve the fee schedule for the Implementation and Administration of the Resident Camp Regulations.

Mrs. Reer presented VR 2021.09.01-3820 Townsend Angling Rd., Collins -Townsend Twp.- Vertical Separation Difference. Mrs. Reer requested a motion to adopt VR 2021.09.01. Mr. Polachek made a motion to approve VR

2021.09.01-3820 Townsend Angling Rd., Collins -Townsend Twp.- Vertical Separation Difference. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. The fund 900 cash balance at the end of August was \$1,315,283. Mrs. Boose also reviewed Expense highlights. Mrs. Butler made a motion to approve the fiscal report for August 2021. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Mrs. Reer introduced a Programmatic Presentation- Communicable Disease and School Absentee Report, Presented by Melissa Caranfa, Huron County Public Health. Mrs. Caranfa reviewed the communicable disease and school absentee reports for the county. Mr. Polachek made a motion to approve the report, as presented. Mrs. Butler seconded the motion. The motion carried unanimously

Mrs. Reer introduced the Performance Management/Measurement System Quarterly Report, Presented by Paul Bresson, Huron County Public Health. Mr. Bresson reviewed how the items to measure will be selected. He also stated that these measures must be available to the staff and will be reported to the board at specific intervals. Mrs. Butler made a motion to approve the report, as presented. Mrs. Nedolast seconded the motion The motion carried unanimously.

Mrs. Cherry reviewed our upcoming annual drive thru flu clinics with the Board. She gave the current status of the dates.

Mrs. Reer introduced the Board of Health Education, Coronavirus (COVID-19) Response; Vaccines. Presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 37-minute training reviewed Corona virus vaccination rate for Huron County residents, and the spread of the delta variant of coronavirus thru out the country and Ohio.

The Board went into Executive Session

Mrs. Reer presented Resolution 2021-99, A resolution approving the purchase of property and the execution of the associated documents. Mrs. Reer requested a motion to adopt Resolution 2021-99. Mrs. Butler made a motion to approve Resolution 2021-99, A resolution approving the purchase of property and the execution of the associated documents. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –ABS, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – ABS, Shawn Tappel – ABS.

Announcements:  
None

With no additional business, Mrs. Reer asked for a motion to adjourn 3:28 p.m.