



HURON COUNTY BOARD OF HEALTH MEETING
July 9, 2020 at 1:00 PM
Virtual meeting utilizing ZOOM platform

- Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Kimberly Stults, Shawn Tappel
- Absent (Virtual):** N/A
- HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Eric Cherry, Tim Hollinger, Nicole Marks, Katie Spaar
- Guest(s) (Virtual):** Matt Roche, "Jessica", "JK", 1-714-334-2223

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on July 9, 2020 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Ms. Spaar completed a roll call. Mrs. Reer called the meeting to order at 1:00 pm with quorum present.

Mrs. Reer started the meeting with public comment period. No members of public commented during the public comment period.

Mrs. Reer presented Resolution 2020-75, a resolution to approve the minutes from the June 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2020-75. Mr. Polachek made a motion to approve the minutes from the June 2020 regular Board of Health Meeting, as mailed/mailed. Mrs. Butler seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2020-76, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2020-76. Dr. Gottfried made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Butler seconded the motion. Discussion followed regarding expenditures last month. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-77, Request to Return or Rollover Donations received for the 2020 Huron County Fair. Mrs. Reer requested a motion to adopt Resolution 2020-77. Mr. Tappel made a motion adopt Resolution 2020-77, Request to Return or Rollover Donations received for the 2020 Huron County Fair. Mr. Polachek seconded the motion. Mrs. Marks explained the Board has the authority to determine appropriate fiscal policy and that HCPH is generally authorized to request and accept donations for the benefit of its citizens. Mrs. Marks noted that the Board approved the request and acceptance of donations for both grand prizes and monetary donations to be used towards the purchase of t-shirts and/or health-related promotional items for the 2020 Huron County Fair via Resolution 2020-24 and with the evolving situation with Coronavirus HCPH is unable to responsibly attend the 2020 Huron County Fair. Therefore, Mrs. Marks requested that the Board approves the request to return or rollover donations received for the 2020 Huron County Fair, based on the donor's preference. Mr. Hollinger provided additional reasoning. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-78, Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health COVID-19 Contact Tracing (CT21) Supplemental Grant. Mrs. Reer requested a motion to adopt Resolution 2020-78. Mrs. Butler made a motion adopt Resolution 2020-78, Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health COVID-19 Contact Tracing (CT21) Supplemental Grant. Mr. Tappel seconded the motion. Ms. Spaar explained that the Ohio Department of Health (ODH) received funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act for COVID-19 contact tracing activities and is offering supplemental COVID-19 Contact Tracing (CT21) grants to local health departments to conduct ongoing contact tracing activities. Ms. Spaar noted that the budget period for this grant began June 19, 2020 and ends on June 30, 2021 and therefore requested the board approve HCPH to apply for, accept, and appropriate federal pass through grant funding of \$42,429.00 from the ODH supplemental CT21 grant on a base funding reimbursement basis. Additionally, Ms. Spaar requested that the Board grants the Health Commissioner authority to appropriate and expend the required local funds from Huron County Public Health's FY20/FY21 budget to front load the activities of the grant until payment is received from the grant for activities completed. Discussion followed regarding contact tracing staff and a local hospital pilot program. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-79, Request to Contract with Starting Point Outreach Center for COVID-19 Contact Tracing Activities. Mrs. Reer requested a motion to adopt Resolution 2020-79. Dr. Gottfried made a motion to approve Resolution 2020-79, Request to Contract with Starting Point Outreach Center for COVID-19 Contact Tracing Activities. Mrs. Butler seconded the motion. Mr. Hollinger explained that Huron County Public Health is requesting to execute a contract with Starting Point Outreach Center utilizing Ohio Department of Health (ODH) COVID-19 Contact Tracing Grant (CT20/CT21) funds to compensate Starting Point for assisting HCPH with contact tracing activities. Mr. Hollinger further explained that HCPH had an established partnership with Starting Point Outreach Center and translation services are needed for disease investigation and contract tracing services through the end of the COVID-19 pandemic. Therefore, Mr. Hollinger requested that the Board approves and authorizes the Health Commissioner to sign the required contract, outlined in Section 1, of Resolution 2020-79, with Starting Point Outreach Center at the rate of \$17.50 per hour, to be paid for with funding from ODH FY 2020/2021 CT20/CT21 Grant and grant the Health Commissioner authority to appropriate and expend the funds from Huron County Public Health's FY 20/FY21 budget to fund the activities of the contract until payment is received from the ODH FY 2020/2021 CT20/CT21 Grant. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-80, Request to apply for, accept, and appropriate grant funds for the Creating Healthy Communities Grant. Mrs. Reer requested a motion to adopt Resolution 2020-80. Mr. Tappel made a motion adopt Resolution 2020-80 Request to apply for, accept, and appropriate grant funds for the Creating Healthy Communities Grant. Dr. Gottfried seconded the motion. Mrs. Marks explained that the Ohio Department of Health (ODH)'s Office of Health Improvement and Wellness is offering continuation grant funds to support the Creating Healthy Communities program, which is designed to prevent and reduce chronic disease through cross-sector collaboration which improves access to and affordability of healthy food and opportunities for physical activity using evidence-based, sustainable strategies. Mrs. Marks noted that the purpose of the grant is further outlined in Section I. of Resolution 2020-80 and requested the Board approves HCPH to apply for, accept, and appropriate continuation grant funding of \$100,000.00 through the ODH Creating Healthy Communities program to prevent and reduce chronic disease in Huron County for the budget period of January 1, 2021 through December 31, 2021. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried – Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-81, Request to enter into contract with LabCorp and a Memorandum of Understanding with Huron County Department of Jobs and Family Services Child Support Enforcement for Genetic (Paternity) Testing. Mrs. Reer requested a motion to adopt Resolution 2020-81. Mrs. Butler made a motion to approve Resolution 2020-81, Request to enter into contract with LabCorp and a Memorandum of Understanding with Huron County Department of Jobs and Family Services Child Support Enforcement for Genetic (Paternity) Testing. Dr. Gottfried seconded the motion. Mrs. Cherry explained that HCPH is requesting to contract with LabCorp to provide genetic (paternity) specimen gathering for the clients of Huron County Department of Jobs and Family Services Child Support Enforcement Agency and HCPH will bill LabCorp for these services provided on behalf of HCDJFS Child Support Enforcement Agency. Therefore, Mrs. Cherry requested that the Board approves entering into a contract with LabCorp, as of June 24, 2020 and grant the Health Commissioner authority to sign a Memorandum of Understanding with Huron County Department of Jobs and Family Services Child Support Enforcement Agency for the provision of these services in their stead. Discussion followed regarding patient load, backlog of patients, location of service and long-term outlook. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-82, Request to purchase additional generator. Mrs. Reer requested a motion to adopt Resolution 2020-82. Mr. Polachek made a motion to approve Resolution 2020-82, Request to purchase additional generator. Mrs. Nedolast seconded the motion. Mr. Hollinger explained that Huron County Board of Health purchased real property at 28 and 32 Executive Drive and the property needs additional emergency generator power to run the 32 Executive Drive side of the building. Mr. Hollinger further explained that he met with the building committee before the beginning of the pandemic to discuss the options of trading in the two generators for a new one or utilizing one of the old generators for emergency power and the building committee's consensus was to trade the 2 old generators with a trade in value of \$2,000 in for a new generator. Mr. Hollinger noted the cost of a new generator at \$7,574.00 minus the trade in value, left a cost for material and labor of \$5,574.00 as described in Section I. of Resolution 2020-82. Therefore, Mr. Hollinger requested the Board acknowledges the purchase of the generator and its installation. Discussion followed regarding quantity of generators, reserve generators and location. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-83, Request to recognize social disparities/determinates and racial/gender discrimination as a public health crisis. Mrs. Reer requested a motion to adopt Resolution 2020-83. Mrs. Butler made a motion to approve Resolution 2020-83, Request to recognize social disparities/determinates and racial/gender discrimination as a public health crisis. Dr. Gottfried seconded the motion. Mr. Hollinger explained HCPH is committed to equity and social justice for all citizens, including the low income, minority and LGBTQ+ communities and dedicated to the improvement of key social determinants of health including access to physical, mental, and dental health care. Mr. Hollinger further explained that Huron County's minority, low income, and marginalized populations suffer years of productive life lost in addition to experiencing a disproportional burden of disease and death attributable to heart disease, cancer, diabetes, HIV/AIDS, STDs, infant mortality, and violence. Mr. Hollinger noted that many of the diseases and conditions that contribute to health disparities are preventable and are due to modifiable factors associated with clinical care, health behavior, and social, economic and physical environments and key social determinants of health include poverty, racism, discrimination, adverse childhood experiences, trauma, violence, and toxic stress. Therefore, Mr. Hollinger requested the Board issues a call to action to all community stakeholders to incorporate health and equity considerations into decision-making on policies, programs and services and the Board of Health demonstrates its dedication to improve key social determinates of health through its commitment of resources

and the development of its Federally Qualified Health Center. Discussion followed regarding role of the Board of Health and board diversity. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-84, 2020 Quarterly General Fund Budget Review (Quarter 2). Mrs. Reer requested a motion to adopt Resolution 2020-84. Mr. Tappel made a motion to approve Resolution 2020-84, 2020 Quarterly General Fund Budget Review (Quarter 2). Mr. Polachek seconded the motion. Mrs. Boose reviewed the 2020 general fund budget for the second quarter of 2020, as outlined in Section I. of Resolution 2020-84, and requested the Board approves the budget reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-85, Health District Fees. Mrs. Reer requested a motion to adopt Resolution 2020-85. Dr. Gottfried made a motion to approve Resolution 2020-85, Health District Fees. Mrs. Butler seconded the motion. Mrs. Boose reported the fee adjustments as outlined in Section I. of Resolution 2020-85. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-86, Health District 2020 June Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2020-86. Dr. Gottfried made a motion to approve Resolution 2020-86, Health District 2020 June Budgetary Transactions. Mr. Polachek seconded the motion. Mrs. Boose reviewed the resolution and reported the budgetary transactions for the last month reviewing the advances and appropriation adjustments, as outlined in Section I. of Resolution 2020-86, and requested the Board approves the budgetary transactions as reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For June 2020, the general fund reflected a cash balance of \$452,670.00. Mrs. Boose also reviewed the year to date revenue, year to date expense, and balances were for following funds: Medical Reserve Corps (MRC), Community Cessation Initiative (CCI) Grant, Reproductive Health, FDA Category 2 Foodborne Illness Risk Factor Study, Mosquito Control Grant, Safe Communities, Cribs for Kids, Public Health Emergency Preparedness (PHEP), Sewage Operation and Maintenance, LifeSkills, Early Intervention Services Grant, Creating Healthy Communities, Coronavirus Response Grant, WPCLF Sewage System Repair and Replace funding, FDA Category 3 Food Standardization Training Grant and COVID-19 Contact Tracing Grant. Mrs. Boose reviewed the general fund cash balance comparison for 2020 ,2019 and the 11 Year average. Mrs. Boose presented the 2020 year to date general fund budget performance and broke out year-to-date general fund revenue, expense, and net detail comparisons. Mrs. Boose also reviewed the July 2020 expense highlights. Mrs. Boose reviewed the Community Health Center timeline and gave an update on progress completing objectives, reviewed data from neighboring Health Center and reported on preparation for required documents. Mrs. Boose also provided an update on the upcoming 2019 State Audit. Mrs. Butler made a motion to approve the fiscal report. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson– Aye, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Huron County Coronavirus (COVID-19) Response and Public Health Advisory System, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 60-minute training reviewed Huron County COVID-19 local response efforts in June in the areas of

epidemiology, information sharing, public information, logistics, planning (current COVID situation, vaccines, long term effects of virus, and masks), fiscal Management, contact tracing, testing capacity, and partner management. The training also covered the newly released Public Health Advisory System of Ohio. Discussion followed about mask mandates, business complaints, lag time of test results and antibody testing.

With no additional business, Mrs. Reer adjourned the meeting at 3:10 p.m.