



**HURON COUNTY BOARD OF HEALTH MEETING**  
December 10, 2020 at 1:00 PM  
Virtual meeting utilizing ZOOM platform

**Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Shawn Tappel, Kimberly Stults

**Absent (Virtual):**

**HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Tim Hollinger, Nicole Marks, Eric Cherry, Nino Majoy, Paul Bresson, Matt Hicks, Lindsey Leber, Melanie Myers, Matt Schwab, Melissa Caranfa, Jodi Schwab, Peggy Clements, Brendan Roberts

**Guest(s) (Virtual):** Matt Roche

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on December 10, 2020 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:02 pm with quorum present.

Mrs. Reer started the meeting with public comment period. There were no comments

Mrs. Reer presented the Annual Employee Awards for 2020. Mr. Hollinger provided insight to the two awards for 2020, the Glass Half Full Award and the Employee of the Year Award. Mr. Hollinger gave a speech, then proceeded to name the Employee of the Year Award for 2020, and the Glass Half Full Award for 2020 as all of the Health Department staff. He stated they the \$200 that would normally be used for the awards would be used to purchase box lunches for the employees. Mr. Hollinger congratulated and thanked all the employees for their dedication and hard work throughout 2020.

Mrs. Reer requested nominations for President and Vice President for 2021. Mr. Tappel moved to nominate the existing slate of officers. Dr. Gottfried seconded the motion. The motion carried unanimously. Mrs. Reer will remain President and Mrs. Butler will remain Vice President of the Huron County Board of Health for 2021.

Mrs. Reer presented Resolution 2020-137, a resolution to approve the minutes from the November 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2020-137. Mrs. Butler made a motion to approve the minutes from the November 2020 regular Board of Health Meeting, as mailed/mailed. Mr. Tappel seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2020-138, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2020-138. Dr. Gottfried made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek – No Response, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-139, Administration and Fiscal Management. Mrs. Reer requested a motion to adopt Resolution 2020-139. Mr. Polachek made a motion to adopt Resolution 2020-139, Administration and Fiscal Management. Mrs. Butler seconded the motion. The motion carried upon roll call

vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-140, Request Approval of 3% Cost of Living Increase. Mrs. Reer requested a motion to adopt Resolution 2020-140. Mr. Tappel made a motion to adopt Resolution 2020-140, Request Approval of 3% Cost of Living Increase. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-141, Request Approval of Leave Rollover of 2020 Time Due to Pandemic. Mrs. Reer requested a motion to adopt Resolution 2020-141. Mrs. Butler made a motion to adopt Resolution 2020-141, Request Approval of Leave Rollover of 2020 Time Due to Pandemic. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-142, Request Approval of Hazard Pay. Mrs. Reer requested a motion to adopt Resolution 2020-142. Mrs. Butler made a motion to approve Resolution 2020-142, Request Approval of Hazard Pay. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-143, Request Approval to Accept Coronavirus Grant Funding Increase. Mrs. Reer requested a motion to adopt Resolution 2020-143. Mrs. Butler made a motion to approve Resolution 2020-143, Request Approval to Accept Coronavirus Grant Funding Increase. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-144 Request to Hire a Nurse. Mrs. Reer requested a motion to adopt Resolution 2020-144. Mr. Tappel made a motion to approve Resolution 2020-144 Request to Hire a Nurse. Mrs. Nedolast seconded the motion. Mrs. Boose reported the fee adjustments as outlined in Section I. of Resolution 2020-117. The motion carried upon roll call vote. Kathy Butler – No response, Dr. Gottfried –Abst, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-145, Request to accept M Myers Resignation. Mrs. Reer requested a motion to adopt Resolution 2020-145. Mr. Tappel made a motion to approve Resolution 2020-145, Request to accept M Myers Resignation. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – No response, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-146, November Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2020-146. Mr. Polachek made a motion to approve Resolution 2020-146, November Budgetary Transactions. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – No response, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-147, Request to approve charging the 2020 fee for O & M Permit Enrollment application for applications postmarked on or before 12/31/2020. Mrs. Reer requested a motion to adopt Resolution 2020-147. Mr. Polachek made a motion to approve Resolution 2020-147, Request to approve charging the 2020 fee for O & M Permit Enrollment application for applications postmarked on or before 12/31/2020. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – No response, Dr. Gottfried –no response, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, the Revenue and Expense Report. For November 2020, the general fund reflected a cash balance of \$694,427.00. Mrs. Boose gave an overview of the 2019 Financial audit by the state. Mrs. Boose proceeded to recap the Community Health Center timeline, gave an update on progress completing objectives and reported on preparation for required documents. The roll call vote to approve fiscal report was as follows. Kathy Butler – No response, Dr. Gottfried – Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – No response, Shawn Tappel – Aye.

Mrs. Reer introduced the Coronavirus (COVID-19) reports and data, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health.

The 2021 Board of Health Meeting Schedule was presented to the board.

With no additional business, Mrs. Reer adjourned the meeting at 2:29 p.m.