



HURON COUNTY BOARD OF HEALTH MEETING

February 9, 2023, at 1:00 PM

In Person and virtual utilizing Microsoft Teams platform

Present: Kathleen Butler, Jeremy Loose, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson

Absent: Chris Cherry, Dr. James Gottfried, Dane Howard

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Eric Cherry, Melissa Caranfa (virtual)

Guest(s) In Person: Matt Roche-Norwalk Ohio News

Virtual Guest(s): Kim Stults, Beverly Morgan, "User 5," "Huron County Health Board Meeting Guest"

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on February 9, 2023, in person at HCPH Conference Room 1 and virtually via Microsoft Teams. With Board President, Dr. James Gottfried, absent, Board Vice-President Kathleen Butler requested a roll call. Mrs. Marks completed a roll call. Mrs. Butler called the meeting to order at 12:58 pm.

Mrs. Butler opened the meeting with public comment period. With no public comments, Mrs. Butler proceeded with action items.

Mrs. Butler asked for a motion to go into executive session per ORC 121.22 (G) (1), and - ORC 121.22 (G)(2). Mr. Loose made a motion to go into executive session and Mrs. Nedolast seconded the motion. The motion carried unanimously.

Mrs. Butler asked for a motion to come out of executive session per ORC 121.22 (G) (1), and - ORC 121.22 (G)(2). Mrs. Nedolast made a motion to come out of executive session and Mr. Robinson seconded the motion. The motion carried unanimously.

Mrs. Butler presented Resolution 2023-12, a resolution to approve the minutes from the January 2023 regular Board meeting. Mrs. Butler requested a motion to adopt Resolution 2023-12. Mr. Loose made a motion to approve the minutes from the January 2023 regular Board of Health Meeting. Mr. Polachek seconded the motion. The motion carried unanimously.

Mrs. Butler presented Resolution 2023-13, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Butler requested a motion to present Resolution 2023-13. Mr. Loose made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Nedolast seconded the motion. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-14, a resolution to approve the January 2023 budgetary transactions. Mrs. Butler requested a motion to present Resolution 2023-14. Mr. Robinson made a motion to present Resolution 2023-14, approval of the January 2023 budgetary transactions. Mrs. Nedolast seconded the motion. Mrs. Boose gave further information on Resolution 2023-14, reviewing all advancement adjustments from grant

payments. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-15, Request to Accept Resignation of MA, Garcia. Mrs. Nedolast made a motion to approve Resolution 2023-15, Request to Accept Resignation of MA, Garcia. Mr. Polachek seconded the motion. Mr. Hollinger explained that Ms. Garcia was offered more money from her former employer and decided to return. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-16, Request to Accept Resignation, Habeck; Advertise for and Hire Grant Coordinator. Mr. Polachek made a motion to approve Resolution 2023-16, Request to Accept Resignation, Habeck, advertise for and Hire Grant Coordinator and Mr. Loose seconded the motion. Mrs. Marks explained that Ms. Habeck was pursuing her degree MPH and has accepted a position in Ottawa County as their Epidemiologist, resigning from HCPH effective January 20, 2023. In addition to the request to accept Ms. Habeck's resignation, Mrs. Marks requested to hire a full-time coordinator for the Creating Health Communities Grant, per grant requirements, as Ms. Habeck's replacement. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-17, Request to Contract with Case Western Reserve University for the Implementation of HEALing Communities Study Strategy. Mr. Polachek made a motion to approve Resolution 2023-17, Request to Contract with Case Western Reserve University for the Implementation of the HEALing Communities Study Strategy and Mrs. Nedolast seconded the motion. Mrs. Marks gave further information on Resolution 2023-17, explaining this is the study working to reduce opioid overdose deaths in Huron County. Mrs. Marks explained this would be for the installation of a climate-controlled Harm Reduction vending machine at 28 Executive Dr. This vending machine would have Narcan and Deterra bags. All would be free to the public. The resolution is for HCPH to purchase the machine and related items for an amount not to exceed \$20,000 and then Case Western would reimburse the agency through the HEALing Communities Study funds. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek -Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-18, Request to Contract for OEPA WPCLF Services. Mr. Loose made a motion to hear and approve Resolution 2023-18, Request to Contract for OEPA WPCLF Services. Mr. Robinson seconded the motion. Mr. Cherry gave further information on Resolution 2023-18, explaining that there are six different contracts needed to complete the grant. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-19, Resolution to Approve Huron County Public Health's Medical Director. Mr. Loose made a motion to approve Resolution 2023-19, Request to Approve Huron County Public Health's Medical Director. Mr. Robinson seconded the motion. Mr. Hollinger gave further information on Resolution 2023-19, explaining that Dr. Gibson will see clients for reproductive health, review and approve immunization program protocols, etc. The district will pay Dr. Gibson \$85.00 per hour up to 600 hours per year, not to exceed \$51,000 per year. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek-Aye, Mrs. Nedolast, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler presented Resolution 2023-20, A resolution to release employees due to funding constraints. Mrs. Butler requested a motion to hear and adopt Resolution 2023-20. Mr. Loose made a motion to approve Resolution 2023-20, A resolution to release employees due to funding constraints. Mrs. Nedolast seconded the

motion. Mr. Hollinger explained there are 4 employees to be released because of funding changes. The last day for these employees will be February 24, 2023. They were given about three weeks' notice. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Polachek- Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler requested a motion to hear the Fiscal Report. Mr. Loose made a motion to hear the Fiscal Report and approve. Mrs. Nedolast seconded the motion. Mrs. Boose discussed the Fiscal Report, reviewing all the funds we currently have right now. She discussed final money in the general fund at the end of January. Mrs. Boose discussed advances from the general fund to different grants. Mrs. Boose discussed January expense highlights. The Fiscal Report was approved upon a roll call vote. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Mrs. Butler asked for a motion to hear reproductive health sliding fee scale update. Mr. Loose made a motion to hear and approve the reproductive health sliding fee scale update. Mr. Polachek seconded the motion. Mr. Hollinger discussed the update in the absence of Mrs. Cherry. He discussed the updated 2023 sliding fee scale, which is used in the Reproductive Health grant and is a requirement that the updated information is presented to the board annually.

Mrs. Butler asked for a motion to hear the Communicable Disease and School Absenteeism Report. Mr. Loose made a motion to hear the Communicable Disease and School Absenteeism Report. Mr. Polachek seconded the motion. While waiting for Ms. Caranfa to join the meeting Mr. Hollinger discussed the COVID-19 numbers with the Board. Melissa Caranfa then presented the report virtually. She explained there were some updates to the data reporting so some of the graphs might look a little different. Ms. Caranfa reported there were thirty-two reportable disease cases reported in January, and reviewed highlights for communicable disease reporting, COVID-19, and school absentee surveillance. Mrs. Butler asked for a motion to approve the Communicable Disease Report as presented. Mr. Loose made the motion to approve, and Mr. Polachek seconded the motion.

Mr. Hollinger added that sometimes the news will sensationalize new variants of COVID-19 and there is much misconception caused by this. Three new variants that are being reported are a variant of the omicron and not any more dangerous.

With no additional business, Mrs. Butler asked for a motion to adjourn the meeting. Mr. Polachek made a motion to adjourn the 2023 February meeting. Mrs. Nedolast seconded the motion. The motion carried unanimously, and the meeting was adjourned at 2:30pm.