



HURON COUNTY BOARD OF HEALTH MEETING

December 8th, 2022, at 1:00 PM

In Person and virtual utilizing Microsoft Teams platform

Present: Kathleen Butler, Dr. James Gottfried, Dane Howard, Jeremy Loose, Lisa Nedolast, Kim Stults, Greg Polachek, Lisa Reer, Ron Robinson

Absent: Eric Cherry, Chris Cherry

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Melissa Caranfa (virtual)

Guest(s) In Person: Matt Roche-Norwalk Ohio News

Virtual Guest(s): None

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on December 8th, 2022, in person at HCPH Conference Room 1 and virtually via Microsoft Teams. Board President, Dr. James Gottfried requested a roll call. Mrs. Marks completed a roll call. Dr. Gottfried called the meeting to order at 1:00 pm.

Dr. Gottfried opened the meeting with public comment period. With no public comments, Dr. Gottfried proceeded with action items.

Dr. Gottfried then proceeded with the employee service awards. Bea Dyer was awarded the 25-year service award certificate.

Dr. Gottfried explained that elections was the next item on the agenda. Dr. Gottfried ask for a motion for nominations for President for 2023. Lisa Reer made a motion to keep the same slate they currently serving as President and Vice-President. Dane Howard seconded the motion. The motion carried unanimously. Dr. Gottfried asked Mrs. Butler if she would be the Vice-President for the next year and she was agreeable.

Dr. Gottfried presented Resolution 2022-130, a resolution to approve the minutes from the November 2022 regular Board meeting. Dr. Gottfried requested a motion to adopt Resolution 2022-130. Mr. Loose made a motion to approve the minutes from the November 2022 regular Board of Health Meeting. Mrs. Butler seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2022-131, a resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present Resolution 2022-131. Mrs. Reer made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Butler seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-132, a resolution to approve the November 2022 budgetary transactions. Dr. Gottfried requested a motion to present Resolution 2022-132. Mrs. Butler made a motion to present Resolution 2022-132, approval of the November 2022 budgetary transactions. Mr. Loose seconded the motion. Mrs. Boose gave further information on Resolution 2022-132, reviewing all appropriation adjustments

and amended certificates for the month of November. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-133, approval of Administration and Fiscal Management. Mr. Polachek made a motion to approve Resolution 2022-133, Administration and Fiscal Management. Mrs. Butler seconded the motion. Mr. Hollinger explained that this is what is taken to the board annually to allow fluid District operations between Board meetings. This year, a piece was added for medical with the community health center. Mr. Hollinger reviewed the changes. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-134, Request to accept additional funding from the ODH FY 23 Reproductive Health and Wellness Grant. Dr. Gottfried requested a motion to adopt Resolution 2022-134. Mr. Loose made a motion to approve Resolution 2022-134, Request to accept additional funding from the ODH FY 23 Reproductive Health and Wellness Grant. Mr. Polachek seconded the motion. Mr. Hollinger explained that the state had more money for this project and distributed it to health departments throughout the state. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-135, request to close to the public for an additional hour on December 12, 2022 for employee holiday potluck. Mr. Howard made a motion to discuss and approve Resolution 2022-135, request to close to the public an additional hour on December 12, 2022, for employee holiday potluck Mrs. Reer seconded the motion. Mr. Hollinger gave further information on Resolution 2022-135, stating that since the Willard office is operational five days a week, the extra hour closure is needed for all staff to be able to attend the employee holiday potluck. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek -Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-136, Request to close to the public on January 12, 2023, for Employee In-Service/Training Day. Mrs. Butler made a motion to hear and approve Resolution 2022-136, Request to Close to the Public on January 12, 2023, for Employee In-Service/Training Day. Mr. Loose seconded the motion. Mr. Hollinger gave further information on Resolution 2022-136, explaining that with grants, PHAB, and the Health Center there is a lot of annual training required. With the staff as busy as they have been it is getting difficult for them to fit this into their normal schedules. All staff are to attend the training day, and all annual training is to be completed. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-137, Request to Register as a Project Dawn Program. Mr. Polachek made a motion to approve Resolution 2022-137, Request to Register as a Project Dawn program. Mrs. Reer seconded the motion. Mrs. Marks gave further information on Resolution 2022-137, explaining that previously HCPH received funding through Ohio MHAS, and would purchase Naloxone to distribute to first responders. This funding is being transitioned over to the Ohio Department of Health and with that transition they are requiring that health departments register to become Project Dawn sites. If a health department chooses not to register with Project DAWN, a Project DAWN site from another county would provide naloxone to Huron County's first responders. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek-Aye, Mrs. Nedolast, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-138, A resolution to seek and accept donations for the 2023 Huron County Fair. Dr. Gottfried requested a motion to adopt Resolution 2022-138. Mrs. Butler made a motion to approve Resolution 2022-138, A resolution to seek and accept donations for the 2023 Huron County Fair. Mrs. Nedolast seconded the motion. Mrs. Marks gave more information on Resolution 2022-138, stating that HCPH asks the Board each year to seek donations to purchase giveaways in order to conduct surveys and provide t-shirts to people who do complete the survey. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek- Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-139, Resolution to Accept Resignation of Clerk, Lechuga, and Hire Garcia, MA, and Grose, MA. Dr. Gottfried requested a motion to adopt Resolution 2022-139. Mr. Loose made a motion to approve Resolution 2022-139, a Resolution to Accept Resignation of Clerk, Lechuga, and Hire Garcia, MA, and Grose, MA. Mrs. Reer seconded the motion. Mr. Hollinger gave more information on Resolution 2022-139, stating that Ashley Lechuga resigned effective November 28, 2022, and they are asking to hire the two MA's. Shannon Grose with a starting wage of \$18.00 per hour and starting date of December 5, 2022. Anna Garcia as a Spanish-speaking MA at the rate of \$21.50 per hour with a starting date of December 27, 2022. Anna also pre-negotiated a two-week period of time off in October. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried presented Resolution 2022-117, the third reading To Approve an Addition to the Fee Schedule for the Implementation and Administration of the Sewage Treatment System Rules. Dr. Gottfried requested a motion to adopt Resolution 2022-117. Mr. Loose motioned to read by title only and approve Resolution 2022-117, the third reading To Approve an Addition to the Fee Schedule for the Implementation and Administration of the Sewage Treatment System. Mrs. Butler seconded the motion. Mr. Hollinger proceeded to read the Resolution by title only, and the motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mr. Howard- Aye, Mr. Polachek- Aye.

Dr. Gottfried presented Variance 2022.11.01. Dr. Gottfried requested a motion to hear the variance. Mr. Loose motioned to hear Variance 2022.11.01. Mr. Polachek seconded the motion. Mr. Hollinger then explained that this is a septic system that it is getting too late in the year to complete due to cold temperatures. The requester is asking for a temporary, seasonal, holding tank that later will become part of the permanent septic system. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried requested a motion to hear the Fiscal Report. Mr. Loose made a motion to hear the Fiscal Report and approve. Mrs. Butler seconded. Mrs. Boose discussed the Fiscal Report, reviewing personnel costs, providing a renovation update, and reviewing the general fund cash balance. The Fiscal Report was approved upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried then asked for a motion to go into Executive Session, per Ohio Revised Code Sections 121.22(G)(1) and 121.22(G)(2). Mr. Howard made the motion to go into executive session and Mr. Loose seconded. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Howard-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried asked for a motion to come out of Executive Session. Mr. Loose made the motion to come out of Executive Session and Mr. Polachek seconded. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried asked for a motion to review and discuss Resolution 2022-140, Request to Approve 2023 Employee Health Insurance Coverage. Mr. Polachek made the motion to approve Resolution 2022-140, Request to Approve Employee Health Insurance and Mr. Loose seconded. Mr. Hollinger gave information on the 2023 health insurance, Anthem, with a 19% increase for the staff that will take effect at the beginning of January. The employees will continue to carry approximately 20% of the cost and the Board 80% of the cost. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried asked for a motion to review and approve Resolution 2022-141, Resolution to Approve a Cost-of-Living increase for employees. Mr. Loose made a motion to review and approve Resolution 2022-141, Resolution to Approve Cost-of-Living Increase for employees and Mrs. Butler seconded. Mr. Hollinger went over the resolution and the choices presented to the board. Mrs. Reer made a motion to choose Choice B – all staff employed longer than 6 months, including Brittany McClellan hired 7/25/2022 and Miriam Roggio hired 8/22/2022, with a 2% pay increase. Mrs. Nedolast seconded the motion. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mr. Howard-Aye, Mr. Polachek-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye, Mr. Robinson-Aye.

Dr. Gottfried asked for a motion to hear presentations, discussions, and announcements. Melissa Caranfa then presented (virtually) the Communicable Disease Report. With no discussion, Dr. Gottfried asked for motion to approve the Communicable Disease Report as presented. Mrs. Reer made the motion to accept the Communicable Disease Report and Mr. Loose seconded. The motion carried unanimously.

Mr. Hollinger then began the education portion of the meeting at 2:13pm. Mr. Hollinger reviewed the current flu season and the number of hospitalizations. He also showed comparisons from previous years. Mr. Hollinger also reviewed with the board on the wastewater treatment monitoring program. The education ended at 2:38pm. Discussion followed; the Board would like the data from the wastewater monitoring network to be shared with/explained to the public. This information would be on our website and on social media. Mr. Hollinger also explained that Matt Roche would also be able to assist in educating the public.

Mrs. Marks then reviewed the 2023 Board meeting schedule and stated the meeting cadence will be the same as 2022, with the next meeting being held January 5, 2023.

With no additional business, Dr. Gottfried asked for a motion to adjourn the meeting. Mr. Loose made a motion to adjourn the 2022 December meeting. Mr. Robinson seconded the motion. The motion carried unanimously, and the meeting was adjourned at 2:40pm.