



RESOLUTION 2019-46

A Resolution to approve the Emergency Board Meeting minutes April 4, 2019

The Board of Health of Huron County Public Health, Huron County, Ohio met at a regular meeting of the Board, on April 4, 2019 at 1:00p.m.; whereupon the following was placed in consideration on the regular agenda of the Board:

WHEREAS, the minutes of the emergency board meeting have been submitted by mail to each Board of Health member prior to the present meeting for their perusal,

NOW THEREFORE BE IT RESOLVED, by the Board of Health of Huron County Public Health, who voted as certified below, that the reading of the minutes of the emergency board meeting held on March 13, 2019 are suspended and the minutes are hereby approved as attached, except for the following amendment(s);

WHEREUPON Board Member Dr. Gottfried moved and Mrs. Reer seconded this RESOLUTION 2019-46. On roll call, the following members voted as follows April 4, 2019.

<u>William Knapp</u> William Knapp, President	<u>Yes</u>	<u>Kathleen Butler</u> Kathleen Butler, LPN, Vice-President	<u>yes</u>
<u>James A. Gottfried, M.D.</u> James A. Gottfried, M.D.	<u>yes</u>	<u>Absent</u> Shawn Tappel	
<u>Lisa Reer, RPH</u> Lisa Reer, RPH	<u>yes</u>	<u>Ron Robinson</u> Ron Robinson	<u>YES</u>
<u>Greg Polachek</u> Greg Polachek	<u>yes</u>	<u>Absent</u> Christine Yeagley, RN	
<u>Timothy Hollinger, MPH, Secretary</u> Timothy Hollinger, MPH, Secretary		<u>Kimberly Stults</u> Kimberly Stults, RN	



HURON COUNTY BOARD OF HEALTH EMERGENCY MEETING

March 13, 2019 at 8:30 AM

Huron County New Office Building, 28 Executive Drive, Norwalk

Present: William Knapp, Lisa Reer, James Gottfried, Ron Robinson, Shawn Tappel

Absent: Christine Yeagley, Greg Polachek, Kimberly Stults, Kathleen Butler

HCPH Staff: Eric Cherry, Tim Hollinger, Nicole Marks, Katie Spaar

Guest(s): N/A

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at an emergency meeting of the Board on March 13, 2019 at 8:30 AM. President William Knapp called the meeting to order with quorum present.

Mr. Hollinger opened the meeting by providing the Board members with a tour of the new facility, reviewing the draft floor plans and providing an overview of the renovation project for 28 and 32 Executive Drive.

Mr. Knapp presented Resolution 2019-43, an Emergency Resolution to correct the verbiage for the O&M Evaluation fees within Resolution 2019-30. Mr. Knapp requested a motion to adopt Resolution 2019-43. Dr. Gottfried made a motion to approve Resolution 2019-43. Mr. Robinson seconded the motion. Mr. Cherry explained that the Board of Health passed Resolution 2019-30 as an emergency with a verbiage mistake and read the associated first reading of Resolution 2019-41 with the correct verbiage at the March 7th regular session. Mr. Cherry described that HCPH is requesting to temporarily suspend the normal three readings in order to correct the verbiage of "On Lot Permitted" established in Resolution 2019-30 and replace it with the correct verbiage of "Permitted" through Resolution 2019-43 pursuant to 3709.09 (C) as an emergency measure. Mr. Cherry further explained that the Board of Health would repeal the O&M Evaluation verbiage and fees established in Resolution 2019-30 and replace the verbiage and fees with the corrected verbiage and fees through Resolution 2019-43 Section I. pursuant to 3709.09 (C) as an emergency measure. Mr. Cherry noted that the decision to use emergency legislation and an emergency meeting is based on the desire not to hold up commerce for an incorrect verbiage mistake which maintains the immediate preservation of the public's peace, health, and safety within the Huron County Public Health District. Finally, Mr. Cherry indicated that the first reading with the correct verbiage would be recognized by the Board and would be subsequently followed by a second reading and a public hearing after which the emergency fee will be evaluated and voted upon again. The District portion of the new fees would go into effect on March 13, 2019. The motion carried upon roll call vote. Dr. Gottfried - Aye, William Knapp - Aye, Shawn Tappel - Aye, Lisa Reer - Aye, Ron Robinson - Aye.

Mr. Knapp presented Resolution 2019-44, Request to approve the proposals for construction associated with 28 Executive and 32 Executive Drive. Mr. Knapp requested a motion to adopt Resolution 2019-44. Dr. Gottfried made a motion to approve Resolution 2019-44, Request to approve the proposals for construction associated with 28 Executive and 32 Executive Drive. Mr. Tappel seconded the motion. Mr. Hollinger noted that HCPH has purchased property at 28 Executive Drive and 32 Executive Drive and both properties require renovations. Mr. Hollinger stated that bids for the two projects have been received and require a timely response of the Board. Mr. Hollinger further stated that O.R.C. 307.86 allows a bid of \$50,000 per project without a competitive bid and indicated that the vendor chosen has previously worked in the building and has the required engineering

drawings. Mr. Hollinger reminded the board that Resolution 2019-20 established a building committee empowered to sign a contract with a vendor between Board of Health regular meetings. Therefore, HCPH is requesting the Board approves empowering the President of the Board of Health to sign separate contracts with Janotta & Herner for 28 Executive Drive at \$39,471.00 and 32 Executive Drive at \$48,976.00. Discussion followed regarding the budget for renovations and equipment ownership. The motion carried upon roll call vote. Dr. Gottfried - Aye, William Knapp - Aye, Shawn Tappel - Aye, Lisa Reer - Aye, Ron Robinson - Aye.

With no additional business, Mr. Knapp adjourned the meeting 9:15 am.