



**HURON COUNTY BOARD OF HEALTH MEETING**  
January 07, 2021 at 1:00 PM  
Virtual meeting utilizing ZOOM platform

**Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Shawn Tappel,

**Absent (Virtual):** Kimberly Stults

**HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Tim Hollinger, Nicole Marks, Eric Cherry

**Guest(s) (Virtual):** Matt Roche; LynAnne Vucovich

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on January 07, 2021 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:01 pm with quorum present.

Mrs. Reer started the meeting with public comment period. There were no comments

Mrs. Reer presented Resolution 2021-01, a resolution to approve the minutes from the December 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2021-01. Mr. Polachek made a motion to approve the minutes from the November 2020 regular Board of Health Meeting, as mailed/mailed. Dr. Gottfried seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2021-02, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2021-02. Mrs. Butler made a motion to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – abstained, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-03, Request approval of 2021 Classified Staff hourly Pay Ranges. Mrs. Reer requested a motion to adopt Resolution 2021-03. Dr. Gottfried made a motion to approve Resolution 2021-03, Request approval of 2021 Classified Staff hourly Pay Ranges. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-04, Request to Purchase Membership with Ohio Association of Boards of Health. Mrs. Reer requested a motion to adopt Resolution 2021-04. Mr. Tappel made a motion to approve Resolution 2021-04, Request to Purchase Membership with Ohio Association of Boards of Health. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-05, Request to change the status of Paul Bresson from intermittent to fulltime. Mrs. Reer requested a motion to adopt Resolution 2021-05. Mr. Polachek made a motion to approve Resolution 2021-05, Request to change the status of Paul Bresson from intermittent to fulltime. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-06, Request to hire Clerk/Administrative Assistant, Rhonda Skidmore. Mrs. Reer requested a motion to adopt Resolution 2021-06. Mrs. Butler made a motion to approve Resolution 2021-06, Request to hire Clerk/Administrative Assistant, Rhonda Skidmore. Dr. Gottfried seconded the motion. Mrs. Reer questioned the hourly rate of \$17.00 per hour, Mr. Hollinger discussed the approved pay range by classification and the reasoning of the starting pay range due to her experience which Mr. Hollinger outlined. Mrs. Reer asked for a vote, The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Abstained, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-07, Request to hire Public Information Officer, Cyleen Sharpe. Mrs. Reer requested a motion to adopt Resolution 2021-07. Dr. Gottfried made a motion to approve Resolution 2021-07, Request to hire Public Information Officer, Cyleen Sharpe. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-08, Request to Hire Public Health Nurse, Danielle Sanchez. Mrs. Reer requested a motion to adopt Resolution 2021-08. Mr. Polachek made a motion to approve Resolution 2021-08, Request to Hire Public Health Nurse, Danielle Sanchez. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-09, Request to accept extension of Coronavirus Response and Contact Tracing Funding through 12/31/2021. Mrs. Reer requested a motion to adopt Resolution 2021-09. Mrs. Butler made a motion to approve Resolution 2021-09, Request to accept extension of Coronavirus Response and Contact Tracing Funding through 12/31/2021. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-10, Request to apply for, accept and appropriate funding for COVID-19 Vaccine Needs Assessment Federal funding from ODH. Mrs. Reer requested a motion to adopt Resolution 2021-10. Mr. Tappel made a motion to approve Resolution 2021-10, Request to apply for, accept and appropriate funding for COVID-19 Vaccine Needs Assessment Federal funding from ODH. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-11, Request to accept and appropriate reallocation Public Health Emergency Preparedness funding in the amount of \$1,082.28. Mrs. Reer requested a motion to adopt Resolution 2021-11. Mrs. Butler made a motion to approve Resolution 2021-11, Request to accept and appropriate reallocation Public Health Emergency Preparedness funding in the amount of \$1,082.28. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-12, Request to adopt Final 2021 Budget. Mrs. Reer requested a motion to adopt Resolution 2021-12. Mr. Polachek made a motion to approve Resolution 2021-12, Request to adopt Final 2021 Budget. Mr. Tappel seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-13, December 2020 Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2021-13. Mrs. Butler made a motion to approve Resolution 2021-13, December 2020 Budgetary Transactions Dr. Gottfried seconded the motion. Mrs. Reer pointed out that Mrs. Boose stated a number incorrectly on the presentation, which Mrs. Boose confirmed. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-14, Request to approve 2021 employee health ins coverage. Mrs. Reer requested a motion to adopt Resolution 2021-14. Mrs. Butler made a motion to approve Resolution 2021-14, Request to approve 2021 employee health ins coverage. Dr. Gottfried seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-15, Request to apply for, accept and appropriate funding for PHEP FY22. Mrs. Reer requested a motion to adopt Resolution 2021-15. Mr. Polachek made a motion to approve Resolution 2021-15, Request to apply for, accept and appropriate funding for PHEP FY22. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For December 2020, the general fund reflected a cash balance of \$730,640.00. Mrs. Reer requested an update on resolution 2020-142 Hazard Pay from December 2020. Mrs. Boose stated the paperwork for the hazard pay was submitted to the Huron County Commissioners on 12/14/2020. Mrs. Boose stated she was then notified by the HC Commissioners office that the paperwork was due on 12/9/2020 and was rejected by the Huron County Commissioners. Mrs. Boose stated she promptly notified Mr. Hollinger and the staff. Mr. Hollinger explained due to the unusual number of grant deadlines and our increased duties due to the pandemic, mistakes are sometimes made. Mr. Tappel made a motion to approve the Fiscal Report for December 2020. Mrs. Butler seconded the motion. The roll call vote to approve fiscal report was as follows. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast- Aye, Greg Polachek - Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Coronavirus (COVID-19) reports and data, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 79-minute training reviewed the changes in Covid 19 reports and data.

With no additional business, Mrs. Reer adjourned the meeting at 3:25 p.m.