



HURON COUNTY BOARD OF HEALTH MEETING
March 5th, 2026, at 1:00 PM

Present: Dr. Amy Browne, Jessica Khaledi, Jeremy Loose, Greg Polachek, Stormie Prelipp, Kim Stults, Kenneth Tkach

Absent: None

HCPH Staff: Nicole Marks, Eric Cherry, Grace Habeck, Chris Cherry, Nino Majoy, Hunter Blessing

Guest(s) In Person: Matt Roche - Norwalk Ohio News, Randal Strickler – Huron County Prosecutor’s Office, Ally Douglas – Student Observer, Cindy Sage – Huron County Resident, Lee Tansey – Homeowner, Kristy Tansey – Homeowner, Joseph Popovic – Homeowner, William Overmyer - Homeowner

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on March 5th, 2026, at HCPH Conference Room 1.

Mr. Loose called the meeting to order at 1:00PM and requested roll call. Ms. Habeck completed the roll call: Dr. Browne – Present; Ms. Khaledi – Present; Mr. Loose – Present; Mr. Polachek – Present; Ms. Prelipp - Present; Mrs. Stults – Present; Mr. Tkach – Present.

Mr. Loose turned to the guests present at the meeting to introduce themselves. In attendance was Matt Roche of Norwalk Ohio News, Ally Douglas, a student from the University of Cincinnati, and Cindy Sage, a Huron County resident. None of the guests wished to participate in public comments.

Mr. Loose announced the new Board of Health Representative for Willard City, Stormie Prelipp. Ms. Prelipp will be fulfilling an ongoing term of 2025 through 2030. Ms. Prelipp briefly introduced herself.

Mr. Loose announced the 2026 District Advisory Council (DAC) Meeting date of March 26th, 2026, at 5:30PM in the Community Room located in the Monroeville Athletic Complex at 101 West St., Monroeville, OH 44847.

Mr. Loose announced the 2026 Gold Plate Award winners. Mr. Cherry explained that the Gold Plate Award is an acknowledgement given by Huron County Public Health (HCPH) to food services that have excellent food safety practices. Mr. Cherry further explained that this award is given annually based on a facility’s performance throughout the current licensing year. The Gold Plate Award Program is voluntary, and each facility must apply each year to be considered. For the 2025 licensing year, 18 Huron County Facilities were awarded the Gold Plate Award.

Mr. Loose announced the Reproductive Health and Wellness Program’s Sliding Fee Scale Update. Mrs. Cherry explained that the Reproductive Health and Wellness (REHE) Program provides Huron County Residents with cancer screenings, birth control, STD screenings and treatment, etc., and is a federal grant given to HCPH by the Ohio Department of Health (ODH). Mrs. Cherry explained that every year, HCPH is required to review the sliding fee scale for the REHE Program to ensure that patients who pay out of pocket for the program are able to afford the services. The sliding fee scale was displayed on the screen for the Board.

Mr. Loose proceeded with action items listed on the regular agenda, presenting the Board with Resolution 2026-25: Approval of Minutes from the February 2026 Regular Meeting. Mr. Tkach made a motion to approve Resolution 2026-25; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-26: Approval of Expenditures from Last Meeting. Dr. Browne made a motion to approve Resolution 2026-26; Ms. Khaledi seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-27: Approval of Budgetary Transactions. Mr. Tkach made a motion to approve Resolution 2026-27; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-28: Request for Board Direction Regarding the Reproductive Health and Wellness Grant Program. Dr. Browne made a motion to approve Resolution 2026-28; Ms. Khaledi seconded the motion. Mrs. Cherry explained that the Reproductive Health and Wellness Program is an annual grant that must be written for each year, with the grant cycle running from April 1st through March 31st of the following year. The application for this program is typically released in September or October, allowing adequate time for completion, as the due date generally falls in December. A Notice of Award is then issued in the spring to indicate whether funding has been awarded by ODH. Mrs. Cherry explained that during the current cycle, HCPH, along with all local health departments in the state of Ohio, has not received an application for the 2027 grant year. ODH has not yet released the grant, and despite multiple attempts to obtain updates, HCPH has been informed that the application will be distributed to all local health departments once it is received by ODH. Mrs. Cherry further explained that while the grant has been approved at the federal level, it has not yet been released to the state. As the current grant period ends on March 31st, Mrs. Cherry stated that the management team is seeking guidance from the Board on how HCPH should proceed if the application has still not been received by that date. Following Mrs. Cherry's explanation, Mr. Loose requested a motion to enter into an Executive Session to deliberate on the matter, pursuant to Ohio Revised Code Section 121.22: (G)(1): To consider the compensation of a public employee. Dr. Browne made the motion to enter into executive session and Ms. Khaledi seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, all guests were escorted to the Medical Division waiting room.

Following the Board's deliberation in executive session, Dr. Browne made a motion to exit executive session and resume regular session and Mr. Tkach seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, all guests were escorted from the Medical Division waiting room back into the conference room.

Mr. Loose again presented to the Board Resolution 2026-28: Request for Board Direction Regarding the Reproductive Health and Wellness Grant Program. The Board was given four options for how they would like HCPH to proceed; they selected two. The first was option D: other direction determined by the board – to continue operations as normal and reevaluate at April 9, 2026 meeting and C: in the event that formal guidance or solicitation materials are released by ODH, move forward with FY27 funding as previously authorized by the Board via Resolution 2026-8, adopted January 8, 2026. Ms. Prelipp made the motion and Dr.

Browne seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-29: Request to Approve WPCLF Contract. Dr. Browne made a motion to approve Resolution 2026-29 and Mr. Tkach seconded the motion. Mr. Cherry explained this as a request to enter into a contract with a contractor for one of the Water Pollution Control Loan Fund (WPCLF) projects, located on Fair Road. This will be a connection to city sewer which is 100% funded by the grant, meaning the funding from the Ohio Environmental Protection Agency (EPA) will fully and directly reimburse the cost of the entire project. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-30: Request to Dispose of Obsolete IT Equipment. Ms. Khaledi made a motion to approve Resolution 2026-30 and Mr. Tkach seconded the motion. Ms. Habeck explained that the items listed in the resolution no longer work or no longer match with current technology. Discussion followed regarding how destruction and disposal of the items will occur. At the conclusion of the discussion, Mrs. Stults recommended that Eagle Computers be used to e-cycle the items and that she could share a contact. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Board with Resolution 2026-31: Request to Approve School Nursing Contracts. Dr. Browne made a motion to approve Resolution 2026-31 and Mr. Tkach seconded the motion. Mrs. Cherry explained that these are contracts for the schools that HCPH works with that need hearing/vision screenings for students and assistance with immunization compliance reports, education, etc. Costs per hour have been adjusted to cover costs. Mr. Strickler noted that he has reviewed and edited the contracts. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Mr. Loose presented the Operation and Maintenance (O&M) Objection Hearing for Lee & Kristy Tansey, 5299 County Line Road 2, Wakeman, OH 44889. Mr. Randal Strickler of the Huron County Prosecutor's Office asked those planning to give testimony in the hearing to please stand and raise their right hand to be sworn. Mr. Nino Majoy from HCPH and Mr. and Mrs. Tansey stood at this time and were duly sworn by Mr. Strickler, who then gave the floor to Mr. Tansey.

Mr. Tansey first provided testimony on the matter. Mr. Tansey highlighted his career as an engineer and described the confusion he experienced surrounding the O&M Program, despite his education and career. Mr. Tansey explained the history of noncompliance letters received and discussions with Mr. Majoy and Mr. Cherry via email and phone. In summary, Mr. Tansey felt that letters received were unclear, and that conversations with Mr. Majoy and Mr. Cherry were not productive. Mr. Tansey explained although his system was in fact powered using an extension cord, it was his opinion that the system was functioning properly and treating sewage as it should. Further, Mr. Tansey asserted that he would not put an expensive system in jeopardy by using an extension cord and was unaware that using an extension cord would deem his system noncompliant. In general, he explained that he felt the health department guidance was not clear and again that the program is confusing. Mr. Tansey also explained that inspection reports provided to him by his contractor did not provide clarity on the matter.

Mrs. Tansey then provided her perspective on the matter. Mrs. Tansey explained that she looked at the bottom of the service contractor's reports, which described that the system was functioning. Mrs. Tansey said that the

inspection reports stated that an extension cord was in use, which she took as a statement of fact, not something that she needed to act upon as the inspector did not tell her that she needed to do something, and the health department did not tell her to do something; these are things she felt should have occurred and she asked the Board to consider. Mr. Tansey then shared a suggestion that provider reports should describe systems as either complaint or non-compliant for clarity.

Brief discussion followed as Board members questioned a few statements made by Mr. and Mrs. Tansey. Clarification was provided regarding their "ask" of the form updates and the content and timeline of the letters received by the Tanseys.

With no additional questions, Mr. Majoy then provided testimony on the matter on behalf of HCPH. Mr. Majoy reviewed the objection packet, including the objection letter sent by the Tanseys, the review letters sent to the Tanseys, service reports for the property, and excerpts from the Jet manual and the Ohio Administrative Code (OAC). Mr. Majoy also discussed email and phone conversations with Mr. Tansey, during which he described what was necessary to bring the system into compliance. Mr. Majoy highlighted that the extension cord was denoted on both service reports in 2024, and that the 2025 review letter explained that the system was in need of several repairs. Mr. Majoy also highlighted the OAC and the Jet manual which both require installation of a system to occur as a whole system according to manufacturer and designer specifications. Finally, Mr. Majoy explained that the use of an extension cord is a safety hazard according to the OAC.

Mrs. Tansey reemphasized that the service reports did not state that repairs were needed. Mr. Loose asked who Mrs. Tansey feels is responsible for informing the homeowner repairs are needed. Mrs. Tansey stated that is an expectation of her service provider who should be aware of health department requirements. Mr. Tansey reiterated that he feels the service provider forms should categorize systems as either compliant or noncompliant. Mr. Tansey also expressed a desire for additional notice for homeowners.

Following the Board's discussion on this matter, Dr. Browne made a motion to enter into an Executive Session to deliberate on the matter, pursuant to Ohio Revised Code 121.22(G)(3), for conferences with an attorney for the public body concerning disputes of the public body that are the subject of pending or imminent court action, to deliberate on the appeal. Mr. Polachek seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were taken to the Medical Division waiting room.

Following the Board's deliberation in executive session, Mr. Tkach made a motion to exit executive session and resume regular session and Dr. Browne seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were escorted from the Medical Division waiting room back into the conference room.

Mr. Loose requested a motion to approve the waiver of fees related to the environmental hearing. Mr. Tkach made the motion, and Dr. Browne seconded. The motion failed following a roll call vote, which was recorded as follows: Dr. Browne – No; Ms. Khaledi – No; Mr. Loose – No; Mr. Polachek – No; Ms. Prelipp – No; Mr. Tkach – Yes. Following the vote, Mr. Loose stated that the motion failed. Discussion referenced the temporary power source that has been used for a continued time. Mr. Tansey asked what the next appeal step is. Mr. Cherry explained that a final ruling and appeal next steps will be mailed to him within 10 days. Mr. Strickler added that the appeals steps are either through the Sewage Appeals Board or the Court of Common Pleas. Mr. Tansey stated that if he had been notified, it would have been corrected, and that makes it a difficult situation for him to accept.

Mr. Loose presented the Operation and Maintenance (O&M) Objection Hearing for Joseph Popovic, 135 State Route 61, Norwalk, OH 44857. Mr. Randal Strickler of the Huron County Prosecutor's Office asked those planning to give testimony in the hearing to please stand and raise their right hand to be sworn. Mr. Nino Majoy from HCPH and Mr. Popovic stood at this time and were duly sworn by Mr. Strickler, who then gave the floor to Mr. Popovic.

Mr. Popovic explained that he has an aeration system in which he replaced a motor that meets the specifications of the motor that was removed. He then found out through a health department letter that the motor has to be a NORWECO motor and did not understand why Huron County specified a certain motor brand. A brief discussion on the matter followed.

With no additional discussion, Mr. Majoy then provided testimony on the matter on behalf of HCPH. Mr. Majoy reviewed the objection packet, including the objection letter sent by Mr. Popovic, the review letters sent to Mr. Popovic, service reports for the property, and a letter from ODH that is an opinion from ODH regarding another property in another county which explains that original equipment manufacturer (OEM) replacement parts must be used in the repair or replacement of worn-out devices in an approved sewage treatment system.

A brief discussion followed regarding whether or not Mr. Popovic reached out to the health department regarding the matter. Mr. Popovic explained that he did speak with the health department, but did not agree with their opinion and felt his motor should be accepted which is why he sent an objection letter.

Following the Board's discussion on this matter, Dr. Browne made a motion to enter into an Executive Session to deliberate on the matter, pursuant to Ohio Revised Code 121.22(G)(3), for conferences with an attorney for the public body concerning disputes of the public body that are the subject of pending or imminent court action, to deliberate on the appeal. Dr. Browne made the motion and Mr. Polachek seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were taken to the Medical Division waiting room.

Following the Board's deliberation in executive session, Mr. Polachek made a motion to exit executive session and Ms. Prelipp seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were escorted from the Medical Division waiting room back into the conference room.

Mr. Loose requested a motion to approve the waiver of fees related to the environmental hearing. Mr. Polachek made the motion, and Ms. Prelipp seconded. The motion failed following a roll call vote, which was recorded as follows: Dr. Browne – No, Ms. Khaledi – No; Mr. Loose – No, Mr. Polachek – No, Ms. Prelipp – No; Mr. Tkach – Yes. Following the vote, Mr. Loose stated that the motion failed, due to non-OEM equipment. In order for Mr. Popovic to obtain compliance, Mr. Popovic needs to obtain a motor that is made by the same manufacturer of his system. Mr. Popovic was provided the opinion letter from ODH regarding non-OEM equipment and Mr. Majoy summarized the letter.

Mr. Loose presented the Operation and Maintenance (O&M) Objection Hearing for William & Dana Overmyer, 1136 Meadowview Road, Willard, OH 44890. Mr. Randal Strickler of the Huron County Prosecutor's Office asked those planning to give testimony in the hearing to please stand and raise their right hand to be sworn.

Mr. Nino Majoy from HCPH and Mr. Overmyer stood at this time and were duly sworn by Mr. Strickler, who then gave the floor to Mr. Overmyer.

Mr. Overmyer explained that he has lived in his home in Holiday Lakes for 36 years and the system has existed for 40 years. Mr. Overmyer explained that he was told by the health department he does not have a motor that matches his system, and questioned why he was not grandfathered in. He explained his frustration with the noncompliance fee, frustration over the costs that will be required to bring his system into compliance, and the pending sewage improvements coming to Holiday Lakes soon which will also be costly. Mr. Overmyer departed the meeting following his testimony.

With no discussion, Mr. Majoy then provided testimony on the matter on behalf of HCPH. Mr. Majoy reviewed the objection packet, including the objection letter sent by Mr. Overmyer, the review letters sent to Mr. Overmyer, service and repair reports for the property, and a letter from ODH that is an opinion from ODH regarding another property in another county which explains that OEM replacement parts must be used in the repair or replacement of worn-out devices in an approved sewage treatment system.

Following the Board's discussion on this matter, Mr. Tkach made a motion to enter into an Executive Session to deliberate on the matter, pursuant to Ohio Revised Code 121.22(G)(3), for conferences with an attorney for the public body concerning disputes of the public body that are the subject of pending or imminent court action, to deliberate on the appeal. Mr. Polachek seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were taken to the Medical Division waiting room.

Following the Board's deliberation in executive session, Ms. Prelipp made a motion to exit executive session and resume regular session and Mr. Polachek seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were escorted from the Medical Division waiting room back into the conference room.

Mr. Loose requested a motion to approve the waiver of fees related to the environmental hearing. Ms. Prelipp made the motion, and Mr. Polachek seconded. The motion failed following a roll call vote, which was recorded as follows: Dr. Browne – No, Ms. Khaledi – No; Mr. Loose – No, Mr. Polachek – No, Ms. Prelipp – No; Mr. Tkach – Yes.

Mr. Loose presented the Operation and Maintenance (O&M) Objection Hearing for David and Judith Deehr, 21 Milan Manor Drive, Milan, OH 44846. Mr. Randal Strickler of the Huron County Prosecutor's Office asked those planning to give testimony in the hearing to please stand and raise their right hand to be sworn. Mr. Nino Majoy from HCPH was duly sworn and there were no other attendees in regard to this objection.

Mr. Majoy provided testimony on the matter on behalf of HCPH. Mr. Majoy explained the objection letter sent by Mr. Jake Deehr and conversation he had with Mr. Deehr in person, from which Mr. Majoy gathered that Mr. Jake Deehr's mother was still living but that Mr. Jake Deehr was responsible for the property following his father's passing and was unaware that services were needed. Mr. Majoy then reviewed the review letters sent to the Deehr's and service reports for the property. Discussion followed. Mr. Majoy noted that required services were completed following the final notice letter. It was also discussed that Mr. Jake Deehr's father had passed away less than a week prior to the 2024 noncompliance letter being sent.

Following the Board's discussion on this matter, Ms. Prelipp made a motion to enter into an Executive Session to deliberate on the matter, pursuant to Ohio Revised Code 121.22(G)(3), for conferences with an attorney for the public body concerning disputes of the public body that are the subject of pending or imminent court action, to deliberate on the appeal. Mr. Tkach seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were taken to the Medical Division waiting room.

Following the Board's deliberation in executive session, Dr. Browne made a motion to exit executive session and resume regular session and Mr. Tkach seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes. At this time, meeting guests were escorted from the Medical Division waiting room back into the conference room.

Mr. Loose requested a motion to approve the waiver of fees related to the environmental hearing. Mr. Polachek made the motion, and Mr. Tkach seconded. The motion carried following a roll call vote, which was recorded as follows: Dr. Browne – Yes; Ms. Khaledi – Yes; Mr. Loose – Yes; Mr. Polachek – Yes; Mr. Tkach – Yes.

At the conclusion of the objection hearings, Mr. Loose returned to the remaining action items on the agenda. Mr. Loose presented the Board with Resolution 2026-32: Credit Card Policy Update. Ms. Prelipp made a motion to approve Resolution 2026-32 and Mr. Tkach seconded the motion. Mrs. Marks explained that this is an update to the existing credit card policy which has been approved by Randy Strickler. This biggest change is that HCPH will be able to use the credit card throughout the month instead of just the first two weeks of the month. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

At the request of Mrs. Stults, Dr. Browne made a motion to take a 5-minute recess and Mr. Tkach seconded the motion.

Upon return from a brief recess, Mr. Loose presented the Board with Variance Request VR 2026.03.01. Mr. Cherry provided context to the variance request, which has been made due to a service provider not completing enough continuing education requirements to fulfill the requirements of the service provider registration. The service provider was only 45 minutes shy of the requirement. Dr. Browne moved to grant the variance with the understanding that the provider would be required to get 7 hours of continuing education in 2026 instead of 6. Mr. Tkach seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

Dr. Browne made a motion to suspend the programmatic reports on the agenda until the April meeting. Ms. Prelipp seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Ms. Khaledi – Yes; Mr. Loose – Yes, Mr. Polachek – Yes, Ms. Prelipp – Yes; Mr. Tkach – Yes.

With no further business, Dr. Browne made a motion to adjourn.