



Huron County Public Health

Tim Hollinger, MPH, Health Commissioner
28 Executive Drive, Norwalk, OH 44857
Ph: (419) 668-1652 Main Fax: (419) 668-5423
Environmental Fax: (419) 660-0129
Email: information@huroncohealth.com

RESOLUTION 2020-65
A Resolution to approve the minutes
June 4, 2020

The Board of Health of Huron County Public Health, Huron County, Ohio met at a regular meeting of the Board, on June 4, 2020 at 1:00p.m.; whereupon the following was placed in consideration on the regular agenda of the Board:

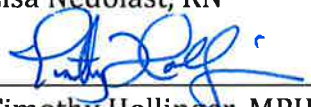
WHEREAS, the minutes of the previous meeting have been submitted by mail/e-mail to each Board of Health member prior to the present meeting for their perusal,

NOW THEREFORE BE IT RESOLVED, by the Board of Health of Huron County Public Health, who voted as certified below, that the reading of the minutes of the last preceding virtual meeting held on May 7, 2020 are suspended and the minutes are hereby approved as attached, except for the following amendment(s);

PRESENTED, ADOPTED, APPROVED and RECORDED this 4th day of June, 2020.


The motion to pass Resolution 2020-65 was made by Dr. Gottfried and seconded by Mr. Tappel. The motion carries by the voice vote of those present via telephonic or electronic means on this 4th day of June, 2020.

_____ Lisa Reer, RPh, President	<u>N/A</u>	_____ Kathleen Butler, LPN, Vice-President	<u>N/A</u>
_____ James A. Gottfried, M.D.	<u>N/A</u>	_____ Shawn Tappel, President Pro Tempore	<u>N/A</u>
_____ Ron Robinson	<u>N/A</u>	_____ Greg Polachek	<u>N/A</u>
_____ Lisa Nedolast, RN	<u>N/A</u>	_____ Kimberly Stults, RN	


Timothy Hollinger, MPH, Secretary

CERTIFICATION

I, hereby certify, as the secretary of the Huron County Board of Health, Huron County, Ohio, that on the 4th day of June 2020 the aforesaid Resolution 2020-65 **passed** failed unanimously.


Timothy Hollinger, MPH, Health Commissioner



HURON COUNTY BOARD OF HEALTH MEETING
May 7, 2020 at 1:00 PM
Virtual meeting utilizing ZOOM platform

- Present (Virtual):** Kathleen Butler, James Gottfried, Lisa Nedolast, Greg Polachek, Lisa Reer, Ron Robinson, Kimberly Stults, Shawn Tappel
- Absent (Virtual):** N/A
- HCPH Staff (Virtual):** Karen Boose, Christina Cherry, Eric Cherry, Tim Hollinger, Nicole Marks, Katie Spaar
- Guest(s) (Virtual):** N/A

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio virtually met at a regular meeting of the Board on May 7, 2020 via the ZOOM platform. Board President, Lisa Reer requested a roll call. Ms. Spaar completed a roll call. Mrs. Reer called the meeting to order at 1:00 pm with quorum present.

Mrs. Reer started the meeting with public comment period. No members of public were in attendance for the public comment period.

Mrs. Reer presented Resolution 2020-58, a resolution to approve the minutes from the April 2020 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2020-58. Mrs. Butler made a motion to approve the minutes from the April 2020 regular Board of Health Meeting, as mailed/mailed. Dr. Gottfried seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2020-59, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2020-59. Mr. Tappel made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-60 Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health's Cribs for Kids © and Safe Sleep Program Grant. Mrs. Reer requested a motion to adopt Resolution 2020-60. Mr. Polachek made a motion adopt Resolution 2020-60 Request to apply for, accept, and appropriate grant funds for the Ohio Department of Health's Cribs for Kids © and Safe Sleep Program Grant. Mrs. Butler seconded the motion. Mrs. Cherry explained that the Ohio Department of Health's Bureau of Maternal, Child and Family Health is offering competitive Cribs for Kids and Safe Sleep Program Grants in the amount of \$32,500.00 to local public or non-profit agencies to provide support for local agencies that work to reduce sleep-related deaths through the provision of safe sleep environments and safe sleep education. Mrs. Cherry noted that HCPH currently holds this grant and is requesting to apply for, accept, and appropriate grant funding of up to \$32,500.00 through the Ohio Department of Health's grant to prevent infant sleep deaths via the provision of a safe sleep space, sleep survival kit, safe sleep education, and participation in state-level injury prevention partnerships. Therefore, Mrs. Cherry requested that the Board approves applying for, accepting the funding from, and appropriating grant funding for the Ohio Department of Health's Cribs for Kids and Safe Sleep Program Grant in the amount of up to \$32,500.00 whose purpose is outlined in Section 1 of Resolution 2020-60. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-61, Request to accept supplemental funding for the ODH Coronavirus Response FY 20 Grant. Mrs. Reer requested a motion to adopt Resolution 2020-61. Mr. Tappel made a motion to approve Resolution 020-61, Request to accept supplemental funding for the ODH Coronavirus Response FY 20 Grant. Mrs. Butler seconded the motion. Ms. Spaar explained that the Board approved Resolution 2020-53 to apply for \$54,496.00 of federal pass-through funding from the Ohio Department of Health FY 20 Coronavirus Response grant on a reimbursement basis and \$54,496.00 was initially awarded to Huron County Public Health on March 25, 2020. Ms. Spaar further noted that ODH issued supplemental federal funding in the amount of \$25,601.00 for a total grant award of \$80,097.00 on April 30, 2020. Therefore, Ms. Spaar requested the Board approve the increase of \$25,601.00 in federal grant funding (which retroactively began on 03/16/2020 and ends on 03/15/2021) and grant the Health Commissioner authority to appropriate and expend the required local funds from Huron County Public Health's FY 20/21 budget to front load the activities of the grant for Huron County's portion of the grant's deliverables until payment is received from the grant for deliverables completed. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-62, Request to Change Intended Use of Grant Funds to Purchase Refrigerator for Coronavirus Response. Mrs. Reer requested a motion to adopt Resolution 2020-62. Dr. Gottfried made a motion to approve Resolution 2020-62, Request to Change Intended Use of Grant Funds to Purchase Refrigerator for Coronavirus Response. Mr. Polachek seconded the motion. Mrs. Marks explained that HCPH asked the Board for permission to apply for PEP+ grant funding via Resolution 2020-22 and the PEP+ grant was originally intended to purchase safety items that prevent or reduce liability claims or property losses and/or loss control training. Mrs. Marks further explained that in mid-April, the PEP+ grant was expanded to allow for the purchase of items to be used towards COVID-19 related expenses that are not in a Member's current budget. Mrs. Marks went on to discuss that HCPH also asked the Board for permission to apply for the State Farm Good Neighbor Citizenship® Company Grant via Resolution 2019-141 and the State Farm Good Neighbor Citizenship® grant was originally intended to host ThinkFast programming in a Huron County school and facilitate a traffic safety-related billboard competition for local schools. Mrs. Marks further discussed that in late March, the State Farm Good Neighbor Citizenship® grant offered flexibility to use funds for immediate COVID-19 relief. Mrs. Marks noted that with these changes HCPH has identified an immediate need to purchase an additional refrigerator in the Nursing Division for COVID-19 response due to the increased cold chain storage needed immediately for COVID-19 specimen collection kits for COVID-19 testing provided by the Ohio Department of Health and potentially in the future for vaccine storage. Therefore, Mrs. Marks requested that the Board approves changing the intended use of the State Farm Good Neighbor Citizenship ® grant and the PEP+ grant to cover the costs of a refrigerator to be used for cold chain management during COVID-19 response and grants the Health Commissioner authority to appropriate and expend the required local funds from Huron County Public Health's FY 20 budget to front load the purchase of the refrigerator until payment is received from the aforementioned grants. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-63, Health District 2020 April Budgetary Transactions. Mrs. Reer requested a motion to adopt Resolution 2020-63. Mrs. Butler made a motion to approve Resolution 2020-63, Health District 2020 April Budgetary Transactions. Mr. Tappel seconded the motion. Mrs. Boose reviewed the resolution and reported the budgetary transactions for the last month reviewing the advances and appropriation adjustments, as outlined in Section I. of Resolution 2020-63, and requested the Board approves the budgetary transactions as reported. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2020-64, Health District Fees. Mrs. Reer requested a motion to adopt Resolution 2020-64. Mr. Polachek made a motion to approve Resolution 2020-64, Health District Fees. Mrs. Butler seconded the motion. Mrs. Boose reported the fee adjustments and change to mileage reimbursement rates as outlined in Section I. of Resolution 2020-64. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Variance Request (VR) 2020.05.01 – 4038 E. Broadway, Willard – New Haven Twp. Mr. Reer requested a motion to adopt VR 2020.05.01 – 4038 E. Broadway, Willard – New Haven Twp. Mr. Tappel made a motion to approve adopt VR 2020.05.01 – 4038 E. Broadway, Willard – New Haven Twp. Mrs. Butler seconded the motion. Mr. Cherry explained that this is a household sewage treatment system (HSTS) temporary variance request and reviewed the aerial photo and scenario in which the temporary variance is being requested. Mr. Cherry explained that a sewage system was shared between two properties and they need to go through process of splitting, however, the weather has not been good for installation of a new system. Mr. Cherry further explained that currently two contractors are supposed to be coordinating the change but there was an error in communication and currently there is a home without sewage system and sewage is currently going into a hole where the old tank was located. Therefore, Mr. Cherry requested that the Board approves installation of the designed replacement tank to use as a temporary holding tank until the rest of the system can be installed. Mr. Cherry assured the board that they have the legal ability to grant the request and variance will be written to ensure it is pumped appropriately. Discussion followed about timeframe and about second property involved. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report and requested a motion. Dr. Gottfried made a motion to approve the fiscal report. Mr. Polachek seconded the motion. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. For April 2020, the general fund reflected a cash balance of \$605,829.00. Mrs. Boose also reviewed the year to date revenue, year to date expense, and balances were for following funds: Medical Reserve Corps (MRC), Community Cessation Initiative (CCI) Grant, Reproductive Health, FDA Category 2 Foodborne Illness Risk Factor Study, Mosquito Control Grant, Safe Communities, Cribs for Kids, Public Health Emergency Preparedness (PHEP), Sewage Operation and Maintenance, LifeSkills, Early Intervention Services Grant, Creating Healthy Communities, Coronavirus Response Grant, WPCLF Sewage System Repair and Replace funding and FDA Category 3 Food Standardization Training Grant. Mrs. Boose presented the 2020 year to date general fund budget performance and broke out year-to-date general fund revenue, expense, and net detail comparisons. Mrs. Boose also reviewed the April 2020 budget highlights and April 2020 expense highlights. Mrs. Boose reviewed progress with Community Health Center consultant and meetings held to date. Mrs. Boose also noted the planning and progress with FQHC amid the COVID-19 pandemic. The motion carried upon roll call vote. Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer presented the Co-Applicant Board Agreement and requested a motion. Mrs. Butler made a motion to approve the Co-Applicant Board agreement. Dr. Gottfried seconded the motion. Mr. Hollinger explained that this agreement establishes the relationship between the Board of Health and the Co-Applicant Community Health Center (CHC) Board. Specifically, Mr. Hollinger noted that the Agreement covers establishment of rent, quarterly meetings of two boards, employment status of Community Health Center employees, etc. Mr. Hollinger further explained that the Co-Applicant board provides general direction of the CHC and number and demographics of people seen. Mr. Hollinger noted the Board remains in control of the CHC, similar to an additional grant, and has a 45 day “out” of the Agreement at any time. The motion carried upon roll call vote.

Kathy Butler – Aye, Dr. Gottfried –Aye, Lisa Nedolast - Aye, Greg Polachek - Aye, Lisa Reer – Aye, Shawn Tappel – Aye.

Mrs. Reer introduced the Board of Health Education, Huron County Coronavirus (COVID-19) Response, presented by Tim Hollinger, MPH, Health Commissioner, Huron County Public Health. This 19-minute training reviewed Huron County COVID-19 local response efforts in April in the areas of Epidemiology, Information Sharing, Public Information, Non- Pharmaceutical Interventions (isolation/quarantine, face coverings, etc.), COVID variants, Contact Tracing, Testing Capacity, and partner management. Discussion followed about testing availability, contact tracing, and graduation parties.

With no additional business, Mrs. Reer adjourned the meeting at 2:11 p.m.