



HURON COUNTY BOARD OF HEALTH MEETING
August 6th, 2026, at 1:00 PM

Present: Dr. Amy Browne, Joe Fisher, Jeremy Loose, Ashley Kinney, Stormie Prelipp, Shelly Wybensinger, Michelle Krietemeyer, Kenneth Tkach

Absent: Kimberly Stults

HCPH Staff: Nicole Marks, Grace Habeck

Guest(s) In Person: Matt Roche - Norwalk Ohio News, Randal Strickler – Huron County Prosecutor’s Office, Nino Majoy – Huron County Public Health

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on August 6th, 2026, at HCPH Conference Room 1.

Mr. Loose called the meeting to order at 1:00PM and requested roll call. Ms. Habeck completed the roll call: Dr. Browne – Present; Mr. Fisher – Present; Mrs. Krietemeyer – Present; Mrs. Kinney – Present; Mr. Loose – Present; Ms. Prelipp - Present; Mrs. Stults – Absent; Mr. Tkach – Present, Ms. Wybensinger - Present.

Mr. Loose turned to the guests present at the meeting to introduce themselves. In attendance was Matt Roche of Norwalk Ohio News who did not wish to participate in public comment.

Mr. Loose introduced Grace Habeck, MPH, and Brendan Roberts, REHS, MBA, who provided the Board of Health with an educational presentation pertaining to Huron County Public Health’s involvement and presence at the Huron County Fair with regards to the Environmental Health Division and Community Programs Division. The education lasted approximately 21 minutes.

Mr. Loose called for executive session per Ohio Revised Code Section 121.22: (G)(1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Ms. Prelipp made a motion to enter executive session, and Mr. Tkach seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes. At this time, all guests were escorted into the Medical Division waiting room.

Following the Board’s discussion in executive session, Mr. Tkach made a motion to exit executive session and resume into regular session and Ms. Prelipp seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes. At this time, all guests were escorted back into the Conference room.

Mr. Loose presented the Board with Resolution 2026-79: Approval of Minutes from the July 2026 Regular Meeting. Ms. Prelipp made a motion to approve Resolution 2026-79; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-80: Approval of Expenditures from Last Meeting. Dr. Browne made a motion to approve Resolution 2026-80; Ms. Prelipp seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-81: Approval of July 2026 Budgetary Transactions. Ms. Prelipp made a motion to approve Resolution 2026-81; Dr. Browne seconded the motion. With no discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-82: Approval of Updated Medical Fees. Dr. Browne made a motion to approve Resolution 2026-82; Ms. Prelipp seconded the motion. Mrs. Marks explained that this resolution is an annual Medical Division resolution that is a basic review and update of all medical fees. She further explained that there was one new addition made in 2026 that encompasses out-of-county travel for nursing staff and the fee is \$0.58 a mile. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-83: Request to Apply for, Accept, and Appropriate Grant Funds for Prevention from the North Central Behavioral Health Board (up to \$95,000). Mr. Tkach made a motion to approve Resolution 2026-83; Ms. Prelipp seconded the motion. Ms. Habeck explained that this resolution will allow HCPH to contract with the North Central Behavioral Health Board for continuation funds for prevention surrounding general youth and adult prevention as well as gambling prevention. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-84: Request to Accept Resignation, Rogers, & Authorize Hiring a Full-Time RN. Dr. Browne made a motion to approve Resolution 2026-84; Ms. Prelipp seconded the motion. Mrs. Marks explained that Hannah Rogers, RN is a part-time nurse with HCPH who has resigned effective August 21st, 2026. She further explained that HCPH is asking the Board to allow a hire of another nurse at full-time status as well as adjust the current pay range for this category from \$23-\$30 per hour to \$25-\$35 per hour. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-85: Request to apply for, accept funding from, and appropriate the funding for the Water Pollution Control Loan Fund (WPCLF) grant. Dr. Browne made a motion to approve Resolution 2026-85; Ms. Prelipp seconded the motion. Mrs. Marks explained that this funding comes from the Ohio Environmental Protection Agency (EPA) which allows HCPH to assist low-income residents with replacing or repairing their Household Sewage Treatment System. This funding is up to \$150,000.00 and is for program/fiscal year 2027. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger - Yes.

Mr. Loose presented the Board with Resolution 2026-86: Request to Approve WPCLF Contract. Dr. Browne made a motion to approve Resolution 2026-86; Ms. Prelipp seconded the motion. Mrs. Marks explained that this resolution is for a specific contract for HCPH's current WPCLF grant and referenced Section 1. of the resolution that outlines the contracts' purpose which is the replacement of a Household Sewage Treatment System. The

contract is to be made with Ohio Earth Movers, LLC., for a property located at 4390 Pontiac SL Rd., Monroeville. This is an 85% coverage, meaning that HCPH is paying 85% of the replacements costs and the homeowner will pay the remainder. The total contract quote cost is \$31,470.00 with the WPCLF portion collected by HCPH being \$26,749.50 and the homeowner portion being \$4,720.50. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensing - Yes.

Mr. Loose presented the Board with Resolution 2026-87: Request to Approve Core Agreement. Ms. Prelipp made a motion to approve Resolution 2026-87; Dr. Browne seconded the motion. Mrs. Marks explained that HCPH is requesting to contract with Wonderware Inc d/b/a CORE Business Technologies for online payment processing services, to accept credit and debit card payments (Visa, Mastercard, Discover, AmEx), ACH/check processing, and electronic payment settlement services via the HS GovTech platform. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensing - Yes.

Mr. Loose presented the Board with Resolution 2026-88: Request to Contract with Sandusky County Public Health for the Strategic Prevention Framework Grant for FY27 (up to \$32,500). Dr. Browne made a motion to approve Resolution 2026-88; Ms. Prelipp seconded the motion. Ms. Habeck explained HCPH is requesting to enter into a contract with Sandusky County Public Health (SCPH) so that HCPH may be paid for the agency's work on the Substance Abuse and Mental Health Services Administration's Strategic Prevention Framework Grant for the grant period of September 30, 2026, through September 29, 2027. The funding for this program is up to \$32,500.00, but the agency would be reimbursed as a consultant for the project for \$14,000.00 and for the completion of the deliverables for the current project period which is up to \$18,500.00. She further explained that this is a continuation grant and partnership with Sandusky County Public Health and that HCPH currently holds the grant through the Huron County Prevention Coalition for fiscal year 2026. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensing - Yes.

Mr. Loose presented the Board with Resolution 2026-89: Request to put the HCPH Parking Lot project out to Bid. Ms. Prelipp made a motion to approve Resolution 2026-89; Dr. Browne seconded the motion. Mrs. Marks explained that at the 2026 July Board of Health Meeting, HCPH brought Resolution 2026-79 that would allow the agency to join the state cooperative purchasing agreement. Mrs. Marks further explained that after talking more with the state about the agreement and what HCPH wanted to accomplish, it was relayed that only purchasing materials was allowed through the agreement, meaning that HCPH will still have to put the job out to bid. HCPH is currently working on the bid packet and will work with Randal Strickler from the Huron County Prosecutor's Office to ensure it meets all of the required legal aspects. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney - Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensing - Yes.

Mr. Loose presented the Board with Resolution 2026-90: Request to apply for, accept funding from, and appropriate the funding for the Rural Health Transformation Program: Healthier Ohio Community-Level Chronic Disease Prevention and Management 2026-2029 (up to \$500,000). Mr. Tkach made a motion to approve Resolution 2026-90; Dr. Browne seconded the motion. Ms. Habeck explained that HCPH would like permission from the Board to apply for funds through the Ohio Department of Health's (ODH) Rural Health Transformation Program (RHTP). This program is a competitive grant intended to improve health behaviors associated with cardiovascular diseases, type 2 diabetes, and obesity. Huron County Public Health is requesting to apply for, accept, and appropriate grant funding of up to \$500,000.00 in alignment with the program period for this

application of October 1, 2026, through June 30, 2029. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

Mr. Loose presented the Board with Resolution 2026-91: Request to apply for, accept funding from, and appropriate the funding for the Huron County Community Foundation Grant (up to \$10,000). Dr. Browne made a motion to approve Resolution 2026-91; Ms. Prelipp seconded the motion. Ms. Habeck explained during the 2026 July Board of Health Meeting, HCPH requested permission to apply for the Huron County Community Foundation Grant for up to \$10,000 to support the Creating Healthy Communities Village of Monroeville Pedestrian Infrastructure Project that is set to take place in fiscal year 2027. Unfortunately, HCPH was notified that you cannot apply on behalf of another agency. She further explained that while this is unfortunate, HCPH would still like to apply for the grant in conjunction with the Smoothie Bike project that was awarded to the agency via the Case Western Reserve Healthy Choices Mini-Grant. These funds will help support the substantiality of the smoothie bike project. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

Mr. Loose then presented the Board with Variance Request: VR 2026.08.01. Mr. Majoy explained that the individual requesting the variance would like to add to their existing facility, including a restroom. The proposed restroom will require the installation of a dosing station, which will need to cross an existing hardscape area. Granting the variance would allow the sewage line to be installed beneath the existing hardscape, providing access to the dosing station without requiring removal or disturbance of the hardscape. With no further discussion, Mr. Tkach moved to grant the variance, and Ms. Prelipp seconded the motion. The motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

Mr. Loose next presented the Environmental Health Fee First Readings. Dr. Browne made a motion to hear all readings by title only and Ms. Prelipp seconded the motion. Mrs. Marks proceeded to read the following resolution by title only for the environmental health fee first readings, with all fees being displayed on the screen at the time of reading:

- Resolution 2026 - 92: A resolution to approve the 2027 Environmental Health Division Service Fees, License Charges, Permit Charges, and Fine Schedules for the Implementation and Administration of Environmental rules and programs

Mr. Loose presented the Board with Resolution 2026-93: Request to Temporarily Change Status, Raifsnider. Dr. Browne made a motion to approve Resolution 2026-93; Ms. Prelipp seconded the motion. Mrs. Marks explained that Resolution 2026-46, approved at the April 9, 2026 Board of Health Meeting, authorized Sydney Raifsnider to temporarily transition from full-time to part-time status from April 13, 2026, through June 14, 2026, which was later extended through August 9, 2026, by Resolution 2026-59. Mrs. Marks further explained that Mrs. Raifsnider has requested to extend her temporary part-time status through January 9, 2027, due to ongoing family medical needs, with a return to full-time status on January 10, 2027. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

Mr. Loose presented the Board with Resolution 2026-94: Request to Increase Compensation for Prevention Coordinator, Snyder. Mr. Tkach made a motion to approve Resolution 2026-94; Ms. Prelipp seconded the motion. Mrs. Marks explained that Paige Snyder, HCPH's Prevention Coordinator, has recently experienced an

increased workload due to additional grant funding. Mrs. Marks further explained that the resolution would increase Ms. Snyder's pay rate to \$25.41 per hour, effective August 9, 2026. With no further discussion, the motion carried upon roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

Mr. Loose proceeded with the programmatic reports, requesting a motion to approve the reports. Dr. Browne made the motion, and Ms. Prelipp seconded the motion. Mrs. Marks proceeded to present an updated Fiscal Report to the Board. The general fund and special fund balance reports were reviewed. For year-to-date in all funds, there is revenue of \$2,173,987 and year-to-date expense of \$1,732,402. The current cash balance for all funds is \$2,321,052. Outstanding advances from the general fund were also reviewed, leaving an outstanding advance at a total of \$494,184.65. For year-to-date general fund budget performance, at 58% of the budget cycle (as of July 31, 2026), 88% of the budgeted revenue was received and 39% of the budgeted expenses dispersed. Mrs. Marks also highlighted a few unique expenses from July which included the cost of paying Clemans, Nelson & Associates for HCPH Personnel Policy Updates (\$990.00), the annual Virtru Email Security Fee (\$2,064.31), and Sportsman's Den for Gun Safes that were purchased with the Youth Suicide Prevention Grant (\$5,000.00). With no additional updates or further discussion, Mr. Loose requested a roll call vote: Dr. Browne – Yes, Mr. Fisher – Yes, Mrs. Kinney – Yes, Mrs. Krietemeyer – Yes, Mr. Loose – Yes, Ms. Prelipp – Yes, Mr. Tkach – Yes, Ms. Wybensinger – Yes.

With no other discussions or business on the agenda or presented by Board members, Ms. Prelipp made a motion to adjourn, and Dr. Browne seconded the motion. Meeting adjourned at approximately 2:15pm. The next regular session is scheduled for September 10, 2026.