

## **TEMPORARY CAMPGROUND PLAN INSTRUCTION SHEET**

Plans for a temporary campground must be submitted at least fifteen (15) days prior to the proposed opening. Two sets of plans are to be submitted and the following information needs to be addressed:

1. The name and address of the proposed licensee, and a letter from that person requesting a review of the plans.
2. The location and legal description of the camp.
3. The area, dimensions used for the camp.
4. The number, location, and size of all campsites (each campsite must contain at least 1000 square feet of space, i.e., 20' x 50')
5. The location and materials of all roadways and walkways.
6. The location of all permanent buildings, sanitary facilities, and other structures.
7. Details on if potable drinking water is to be provided and how sewage/liquid wastes will be disposed of.
8. The location of lighting and electrical hook-ups if applicable.
9. Method of storing and disposing of garbage and other solid wastes.

### **Minimum Requirements For a Temporary Campground**

**Site and Density:** All recreational vehicles, campers or tents must be at least fifteen feet from any other camping unit or any flammable structure. All camp sites must contain at least 1000 square feet of space, be properly drained, kept free of trash and have easy access that doesn't cross through or over an adjacent camp site.

**Potable Water:** Water for human consumption is not required; however, when such a supply is provided it must be of adequate quality and be from a public water system or supplied from a source that meets the Ohio EPA standards specified in Chapter 3745-81 of the Ohio Administrative Code. The water supply and equipment is to be maintained in a safe/sanitary condition so as not to present a health hazard to campers.

**Sewage/Liquid Wastes:** Wastes collected at a n individual site must be collected/stored in a closed container. All sites must be maintained free of sewage/liquid waste nuisance conditions and no wastes are to be discharged to the surface of the ground. If wastes are not collected at the individual sites, then the health department must pre-approve any other disposal arrangements.

**Solid Waste Storage/Collection:** Garbage and other solid wastes must be stored in durable, watertight containers with tight fitting lids. There must be an adequate number of these containers to contain all the solid wastes produced – containers must be kept clean and in good condition. Waste containers must be easily accessible to camp patrons.

**Toilet Facilities:** Minimum facilities required for temporary campgrounds –

Sites	MEN		WOMEN
	Urinals	Toilets	Toilets
5-15		1	1
16-30	1	1	2
31-60	1	2	3
61-90	2	2	4
91-120	2	3	5
121-150	3	3	6
151-500	Add 1 per 100	Add 1 per 100	Add 2 per 100

Toilets are to be no more than 1,000 feet walking distance from any campsite. Portable toilets are acceptable for use as well as standard water closets/fixtures and vault privies. All toilet facilities are to be kept clean, supplied with toilet paper and have self-closing doors/modesty shield at the entrances and exits.

**Safety:** Fire fighting equipment of the type/quantity acceptable to the State Fire Marshall or local fire department must be available at the camp. All fire fighting equipment is to be in good operating condition and located to be readily available for use at all times. A telephone or directions to the nearest phone must be available and a list of emergency phone numbers must be posted or made available to all patrons.

First aid package consisting of materials to stop bleeding, cover wounds and support breaks/strains must be kept available in the camp.

**Rules:** The camp operator must post or provide camp patrons with a set of rules covering the following general areas:

1. Traffic control
2. Overcrowding and spacing of camping units
3. Noise control
4. Use of hazardous materials and fire safety
5. Use of camp facilities and prevention of nuisances
6. Pet control, if applicable.

**Restriction of Animals and Pets:** All pets must be registered before allowing owners to bring them into the camp (owner/pet information is critical in case there is a biting incident because rabies quarantine is necessary). Registration forms are available at the health department. All bites involving wild or domestic animals are to be reported promptly to the health department or the local law enforcement agency.

**This is only a brief summary of the camp requirements –  
contact the Huron County General Health District for additional information  
concerning temporary campgrounds.**

**Ohio Department of Health  
Application for License  
To Operate a Temporary Park-Camp**

Valid \_\_\_\_\_ Through \_\_\_\_\_  
License Fee     \$25.00    

Temporary Park-Camp	Health District Huron County General Health District
Location	Name of Licensee
City	Address of Licensee
No. of Units	Telephone No. of Licensee

I hereby certify that I am the operator or authorized representative of the temporary park-camp indicated above.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Do not fill in below this line

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Application approved for license and certification as required by Section 3733.03 and 3733.04 of the Ohio Revised Code.

By \_\_\_\_\_ Date \_\_\_\_\_ Audit No. \_\_\_\_\_ License No. \_\_\_\_\_

HEA 5336 (8/97)